



BOARD OF DIRECTORS MEETING MINUTES 6:30 pm Thursday, June 22, 2023 1819 Trousdale Dr. Burlingame, Ca 94010 (Classroom)		
<u>Directors Present</u> Chair Cappel Secretary Zell Director Navarro Director Sanchez	<u>Directors Absent</u> Vice-Chair Pagliaro	<u>Also, Present</u> Legal Counsel Mark Hudak Eric Ryan, Mission Met Perla Rodriguez, CEO Voler Paula Anderson, Commercial Lines Manager from Risk Strategies

1. Call to Order and Roll Call: Chair Cappel called the meeting to order at 6:32 pm. Roll call attendance was taken. A quorum was present.

2. Public Comment on Non-Agenda Items: No Public comments were offered

3. Report Out From Closed Session: 5/25/2023 and 6/22/2023

Chair Cappel stated that the Board held discussions regarding real estate during the closed session meetings held on 5/25/2023 and 6/22/2023

4. Consent Calendar: ACTION

- a. Board Meeting Minutes – May 25, 2023
- b. Checking Account Transactions – May 2023
- c. Treasurer’s Report – May 2023
- d. Audit Engagement Letter for FY’ 23
- e. Approval to Renew the Voler Strategic Advisors Communications Contract for two years
- f. Approval of Resolution 2023-05 Authorizing Chief Executive Officer to Execute Documents Relating to 1764 Marco Polo Way



Motion to Approve the Consent Calendar as Presented

Motion: By Director Sanchez; Seconded By Director Navarro

Vote: Ayes – Cappel, Zell, Navarro, Sanchez

Noes: 0

Abstain: 0

Motion Passed: 4/0/0

5. Old Business:

a. Strategic Plan Update: Eric Ryan, Mission Met, and CEO Pulido

Mission Met facilitator **Eric Ryan** updated the Board on the progress of the Strategic Plan.

Presentation Highlights

Summary of the Strategic Planning Process

- Since early 2022, the staff, Board, and Strategic Directions Committee have been involved in a strategic planning process
- Mission Met consultants engaged in November to button up the plan
- Board, key staff, and consultants met on April 3 for a one-day retreat
- Since April, the plan has been reviewed and revised with the new CEO, the staff, and consultants
- The Strategic Plan has been captured in Mission Met software

Two Strategic Themes of the Plan

2023-2024 – A Strategic Framework for Programs: Create a common strategic framework for each core program, focusing on establishing metrics and funding support commensurate with the community benefit.

2025 – Key Metrics: Establish and begin tracking success on a set of key health metrics for the District in each focus area:

- Preventive Health
- Mental Health
- Dental Health
- Integrated Initiatives

Framework of 2023-25 Strategic Plan



Vision: All District residents are living their optimal health.

Mission: To support district residents of all ages to achieve optimal health and wellness through education, prevention, advocacy, and safeguarding community access to basic health services.

Core Values: Collaboration Stewardship Inclusion Transparency

Three Key Metrics

Overall metrics

Indicates the success of the organization.

Examples:

- # of pounds CO2 reduced
- % decrease in mortality from lung cancer

Focus Area Metrics

Indicates the success of a focus area.

Examples:

- Annual score on a staff engagement survey
- # of workshops delivered

Goal Metrics

Indicates the success in achieving a goal.

Examples:

- \$ raised annually
- Client satisfaction scores

Software

Metrics and goals will be monitored throughout the year with the consistent use of tools, such as calendared assessments, reviews, and the implementation of the Mission Met software.

Q & A with Eric Ryan

Mr. Ryan stated that, after discussions with **CEO Pulido**, they shared the same vision regarding the strategic themes and their essential role as a fundamental component of the plan's foundation.



CEO Pulido commented that setting the strategic framework in the first year of the plan will set up the organization to reach its mission of enabling the District's residents to achieve their optimal health. This is accomplished by considering the state of the community, organization and analyzing the current and emerging needs of the District as it moves past the pandemic.

When will the Mission Met software be available to the organization? The software will be available within the next week.

What was the process by which Mission Met assessed and determined the metrics to be incorporated into the Strategic Plan?

The organization engaged in discussions with Board members and sought their feedback on the existing metrics used to evaluate the overall organizational health of the PHCD. The process further involved refining and narrowing down these metrics, ultimately reaching a consensus on which would best support the District's mission to enhance public service quality and community outreach.

6. New Business: ACTION

a. Year-End Communications Report: Perla Rodriguez, CEO Voler Strategic Advisors, and Stephanie Arevalo Rodriguez, Director of Business Operations

Voler CEO **Perla Rodriguez** presented the Year-End Communications Report.

Presentation Highlights

Background:

Voler Strategic Advisors joined PHCD in August 2019, and it has been a fruitful partnership for the past four years. Voler is engaged with PHCD through a monthly retainer, offering comprehensive communications support. Their services range from organizing press conferences to daily strategy discussions, all aimed at creating valuable opportunities for the District. Together, they have fostered a productive and collaborative relationship that continues to benefit PHCD. Renowned for their collaboration with esteemed agencies across San Mateo County, the Voler team brings a wealth of expertise in utilizing social media as both a tool and a strategic approach. Their in-house graphic design capability, video production, and photography skills further enhance their offerings. Additionally, their external engagement team has successfully secured increased visibility for the District through television, radio, and print media. With their comprehensive skill set, Voler has proven invaluable in expanding the District's reach and presence.

Continued Contractual Scope of Services:

- Social Media: develop content, graphic design, and content calendar. Monitor and track clicks, engagements, likes, and other metrics to drive refinement to improve visibility and impact.
- Video Production: develop and produce videos that can be shared on all District platforms (Facebook, YouTube, website, Instagram, etc.).



- Graphic Design: assist in developing marketing collateral and printed pieces.
- Press: work directly with media as a point of contact to secure TV, radio, and print opportunities to showcase PHCD's people and impact on the community's health.
- External Engagement: develop and implement strategies to inform the community on issues important to the district's constituents and political leaders.
- Crisis Management offers a two-pronged approach:
 - Collaborating with staff to proactively prevent crises.
 - In the event of an occurrence, analyze facts and devise a timely and transparent strategy.

New Contractual Scope of Services:

- allcove Social Media: co-develop content, graphic design, and content calendar. Monitor and track clicks, engagements, likes, and other metrics to drive refinement to improve visibility and impact.
- Newsletter: assist in developing content that aligns with District's programs and strategic plan and is relevant to the community.
- Website(s) Support: develop the District's strategy in redesigning all three websites to increase usability and relevance to the community.

Action requested: Board approval to renew the Voler contract for the term August 2021 through July 2023 for 8k a month.

b. PHCD Insurance Policies: Renewals, Coverages, and Costs for July 1, 2023, through June 30, 2024:
Paula Anderson, Commercial Lines Manager from Risk Strategies

Risk Strategies, Commercial Line Manager **Paula Anderson** briefly summarized the PHCD insurance policies renewals, coverages, and costs for July 1, 2023, through June 30, 2024.

Motion to approve PHCD Insurance Policies: Renewals, Coverages, and Costs for July 1, 2023, through June 30, 2024

Motion: By Director Sanchez; Seconded By Director Navarro

Vote: Ayes – Cappel, Zell, Navarro, Sanchez

Noes: 0

Abstain: 0

Motion Passed: 4/0/0

c. Approval of allcove™ San Mateo Youth Drop-In Center Issuance Fee to City of San Mateo for Cost of Permits for Tenant Improvements at the 2600 S. El Camino Real, San Mateo Location: Eddie Flores, Director of Youth Behavioral Health Programs

DYBH Flores: commented that a portion of the permit funds for tenant improvements, precisely \$28,000 out of the total request of \$46,000, will be a deposit for recyclable purposes. Once the general contractor finishes their work, this deposit will be refunded back to the district.



Motion to approve Cost of Permits for Tenant Improvements at allcove™ San Mateo Youth Drop-In Center, 2600 S. El Camino Real, San Mateo

Motion: By Director Zell; Seconded By Director Sanchez

Vote: Ayes – Cappel, Zell, Navarro, Sanchez

Noes: 0

Abstain: 0

Motion Passed: 4/0/0

d. Approval of Director of Strategic Initiatives Position in FY' 24: CEO Pulido

CEO Pulido stated that after evaluating the job role, she determined that an expansion of responsibilities and title change is needed to properly support the District's Strategic Plan and Board-directed goals. The position will continue to uphold the essential elements of the Community Engagement Director's responsibilities and will not affect the existing designated salary range.

Motion to approve Director of Strategic Initiatives Position in FY' 24

Motion: By Director Zell; Seconded By Director Sanchez

Vote: Ayes – Cappel, Zell, Navarro, Sanchez

Noes: 0

Abstain: 0

Motion Passed: 4/0/0

e. Vote for CSDA Candidate (Seat C): Vice Chair Pagliaro

Motion to approve Vote for Vice Chair Pagliaro as the CSDA Candidate (Seat C)

Motion: By Director Zell; Seconded By Director Navarro

Vote: Ayes – Cappel, Zell, Navarro, Sanchez

Noes: 0

Abstain: 0

Motion Passed: 4/0/0

f. Proposal to Cancel July 27th Regular Board Meeting: Chair

Motion to approve Proposal to Cancel July 27th Regular Board Meeting

Motion: By Director Zell; Seconded By Director Navarro

Vote: Ayes – Cappel, Zell, Navarro, Sanchez

Noes: 0

Abstain: 0

Motion Passed: 4/0/0

7. Reports:

a. Board Standing Committees:



Strategic Direction Oversight - Next Meeting July 5, 2023

Chair Cappel stated that the next meeting is scheduled for July 5th but will be rescheduled for the first week of August.

Finance - Next Meeting July 12, 2023

Director Zell stated that the next meeting is scheduled for July 12th.

Community Health Investment - Next Meeting August 7, 2023

Director Navarro stated that the next meeting is scheduled for August 7th

b. Board Chair and Director Reports

Chair Cappel stated he did not have a report for the month.

Director Zell stated that he extended an invitation to Sutter to receive an update on the Mickelson therapy pool. After contacting the Public Affairs Representative at Sutter, she informed him that the organization would be making an announcement regarding this matter. **Director Zell** would like to extend another invitation to the newly appointed CEO at Sutter Health Mills-Peninsula Medical Center.

Chair Cappel asked **CEO Pulido** to extend an invitation to the CEO at Sutter Health Mills-Peninsula Medical Center.

c. Staff Reports

YOS Almes reported that extending the application deadline for the YAG was a success, as they received nearly twice the number of applications compared to the original deadline. The age demographic ranges from 14 to 23, with the average age being 17. The diverse group of applicants includes eight females, seven males, one non-binary individual, and three who identify as they/he or they/she. Additionally, YOS Almes attended SAMCEDA's 70th-anniversary event on Tuesday, June 6th. The event featured speakers from impactful local organizations, including allcove™ that are making a significant difference in the community. During the event, YAG member Christine had the opportunity to share her personal mental health journey alongside Dr. Steve Adelsheim.

DYBH Flores reported that BHRS' MHSA (Mental Health Services Act) three-year strategic funding and prioritization plan has been successfully finalized. The PHCD has received a favorable recommendation for funding in the amount of \$500,000.00 as one-time funds. This funding is a crucial element of the county's BHRS Prevention & Early Intervention 3-year funding strategy, specifically aimed at improving access to early intervention and prevention services for youth and young adults.

CFO Yee reported all preparations for the AbilityPath building purchase and transfer are complete. The transfer is scheduled to take place on July 1st.



Chair Cappel inquired if there was any clarification regarding the liens on the property.

Counsel Hudak commented that he was assured that the District would receive a clear title upon the anticipated completion of the closing process within a week.

CEO Pulido reported that **Chair Cappel** and **Director Sanchez** joined her at the HUB Executive Leadership Team meeting, where they reviewed the programs and services that were initially planned during the research phase. They discussed the importance of refining the focus areas and scheduled a workshop with the hopes of having the entire Board present to provide their input and feedback.

CEO Pulido also shared that after her meeting with **Sylvia Chu**, the Executive Director of The Trousdale, she was informed that five new tenants have recently moved into the facility, bringing the occupancy rate of The Trousdale to 87%. They will continue to build on this momentum by promoting the social events held at the facility each month. In addition, the PHCD staff had the opportunity to attend the Senior Showcase hosted by the San Mateo Daily Journal. During the showcase, she received valuable feedback from attendees who mentioned seeing the Trousdale ads recently posted in the publication.

Furthermore, **CEO Pulido** had the honor of attending SAMCEDA's 70th anniversary event, where allcove and the Youth Advisory Group were recognized. She also reported that she attended the Sonrisas Board retreat, where she was able to meet the members and listen in on their discussions on becoming a Federally Qualified Health Center (FQHC) model, as it is being incorporated into the PCHD Strategic Plan. She also mentioned having another conversation with Rob Bartoli, the Executive Officer from LAFCO, regarding the District's upcoming organizational update presentation to the commission. After some discussion, they agreed upon January 17th, 2023, as the date for the presentation. They have scheduled a meeting in November to further discuss the specific areas of interest for the commission.

Lastly, **CEO Pulido** took a moment to recognize **Stephanie Arevalo-Rodriguez**, PHCD Director of Operations, for her years of service. **CEO Pulido** extended heartfelt best wishes to **Ms. Arevalo-Rodriguez** on behalf of the entire District, acknowledging her valuable contributions and expressing gratitude for her efforts.

8. Correspondence and Media:

- a. 5/23 Thank You Letter from Caminar
- b. 6/5, 6/16, 6/23, 6/28, 6/30, 7/1, 7/3, and 7/6 PHCD Ad in the Daily Journal

9. Adjourn: Chair Cappel adjourned the meeting at 7:34 pm

Written by: Voula Theodoropoulos

Approved by: _____
Lawrence W. Cappel, Board Chair



FINANCE COMMITTEE MEETING

Minutes

May 17, 2023

1. **Call to Order:** Meeting was called to order by **CFO Yee** at 4:04 pm.
2. **Roll Call:** Present via Zoom: Director Sanchez, Member Seto, Member Revelo, CEO Pulido, CFO Yee.
Absent: Chair Zell, Member Sun.
3. **Approval of Minutes** from March 7, 2023
It was moved by Director Sanchez and seconded by Member Revelo to approve the Minutes from March 7, 2023. The motion passed 4/0/1. Ayes: Director Sanchez, Member Seto, Member Revelo, CFO Yee. Abstain: CEO Pulido.

4. **WAB Payoff Report:**

CFO Yee provided payoff numbers received from Western Alliance Bank.

- Full termination: Borrower pays \$1.17M in termination fees
- \$10M paydown: Borrower pays \$465K in termination fees
- \$20M paydown: Borrower pays \$735K in termination fees

CFO Yee mentioned that this might not be the best time to consider a paydown, given that there's a termination fee. In addition, the strategic plan has not been finalized, and there are upcoming projects that may require significant cashflow, such as the PWC project, the purchase of a new building & plans for it, and the startup cost for the allcove teen mental health center.

The Committee suggested tabling the discussion until the next meeting when the District has more clarity on the Strategic Plan and upcoming projects. They also suggested that management ask the bank for new payoff numbers and the calculation of fees.

Chair Zell joined the meeting at 4:16 pm.

5. **THE TROUSDALE BUDGET:**

Mark Jenkins, Eskaton CFO, presented the FY 23-24 Budget to the Committee. He expects occupancy levels to be at 81.9% at the beginning of the year and ending the year at 91.5%. The cashflow breakeven point is around 88% occupancy ending the year with a negative cashflow of \$368,387. Sustainability is at 93%.

Sylvia Chu, Executive Director of The Trousdale, commented that she had seen an increase in interest in The Trousdale with eight move-ins in the past 1.5 months. **Mr. Jenkins** added that The Trousdale performed better than the Assisted Living Facility industry and Eskaton system-wide during the pandemic and recovery. While most facilities have experienced a sharp drop in occupancy during the pandemic, The Trousdale did not experience the 10%-15% drop but stayed consistent at around 70%-75%. Also, there are additional efforts to boost marketing. This year,

Eskaton is using social media push which led to 185 inquiries vs. 75 last year with traditional advertising. Eskaton is always exploring new and effective ways to market.

Member Seto asked what the breakeven point is. **Mr. Jenkins** replied 88% occupancy, but this has increased between 2017 and 2018 due to the higher staffing cost and overall inflation. **Chair Zell** asked what the length of stay for a resident is. **Mr. Jenkins** replied that the industry average is around 24-36 months. However, coming out of the pandemic, it is about 20 months because new residents coming into the facility are weaker and sicker. **Chair Zell** asked if there were different marketing tailored to the diverse culture in the community. **Mr. Jenkins** responded that the marketing team tries to be inclusive, but it is challenging. The team normally targets 50-60-year-old children with a certain income level. **Ms. Chu** added that they use a wide range of models in their ads and have various activities that appeal to the community's diversity.

It was moved by Director Sanchez and seconded by Member Revelo to approve The Trousdale FY 23-24 Budget as presented. The motion passed 6/0/0. Ayes: Chair Zell, Director Sanchez, Member Seto, Member Revelo, CEO Pulido, CFO Yee.

6. allcove BUDGET:

Eddie Flores, Director of Youth Behavioral Health Programs, provided some background on the allcove Center and FY 23-24 Budget. The budget is for the first year of the programs and includes startup and one-time costs to get the facility up and operational. Some budget items have already been preapproved by the full Board, such as the facility's contract of \$9.5M of tenant improvements and furniture cost of \$208K. The District also selected Caminar as the main agency through an RFP process to coordinate the delivery of services per the allcove fidelity model. In addition, Caminar subcontracts organizations such as Edgewood Children and Family Services, StarVista, and One Life Counseling Services.

Mr. Flores mentioned that the program was awarded \$2M from the State Mental Health Center for four years. The majority of the expenses are in staffing. The staffing model is based on recommended guidelines by the Stanford Team and adjusted to data received from the Palo Alto allcove Center. The model allows for 1,000 unduplicated patient visits. Because this is a pilot program, the billable model and payer mix is still being developed. All expenses will slowly ramp up during the year as more patients are seen. There will be a soft opening in September.

CFO Yee provided a quick summary of the FY 23-24 budget and the estimated total cost of the program through the end of the lease at 2600 El Camino Real. Here are some key highlights:

- Expected visits for next year are 1,397, with most of the visits for mental health services.
- Total operating expenses are \$2.7M. With a net operating loss of \$2.2M for the first year.
- Capital expenditures for the year are \$680K.
- Total program loss (6 years) is approximately \$10.6M, including \$1.26M of capital expenditures.
- Other sources of revenue in FY 27-28 & FY 28-29 are expected to come from government and organization grants, fundraising campaigns, and donations.

Chair Zell commented that billing and reimbursement are critical for the program's long-term viability. He suggested that staff visit the hospital and the San Mateo Union High School District in the next few months to provide them with information about the Center. He would like to see the High Schools intergrade a field trip or assignment to allcove. During the first two years, as the Center builds up its infrastructure, he would like non-government organizations to use the facility for free. **Chair Zell** would

like staff to set up a meeting with Dr. J. Africa, the head of mental health at the County, in July. He would also like staff to restart the High School counselor/superintendent meetings.

Director Sanchez suggested that the District ask the County Health and County Office of Education for access to information from their countywide strategic plan to address school-aged youth mental health, which the District helped fund. In addition, the District should reach out to the Community Colleges because they also need access to mental health services.

Member Revelo suggested reaching out to the elementary school districts. **Chair Zell** commented that there is a concern with intergrading youth and young adults and would like to start with the core group ages 17-24 before expanding. **Member Seto** asked if there was any feedback from the youth. **Jackie Almes**, Youth Outreach Specialist, replied that she works with a 17-member youth advisory group from different high schools, and they are very excited about the Center. **Member Seto** asked if the program offers off-site visits (to meet the youth where they are comfortable). **Mr. Flores** replied that there are Peer Support Specialists that can meet the youth outside of the Center but will need to ensure built-in protections for the youth.

It was moved by Chair Zell and seconded by Director Sanchez to approve allcove FY 23-24 Budget as presented. The motion passed 6/0/0. Ayes: Chair Zell, Director Sanchez, Member Seto, Member Revelo, CEO Pulido, CFO Yee.

7. HEALTH & FITNESS CENTER BUDGET:

Michelle Marheineke, Fitness Center Director, provided an overview of the FY 23-24 budget and upcoming programs. Active Wellness assessed the Center and provided ways to increase membership and engagement in the community. They provided a market analysis of residents who are 55+ within a 10-15 minute drive. The recommendation was to proceed with the insurance programs to offer a discounted rate and have quarterly events to increase visibility and utilization during off-peak hours. There will no longer be a separate intake fee, and instead will be part of the membership fee.

The two insurance companies being considered are Optum and American Specialty Health. Both programs will reimburse the Center \$40/mo for seniors and \$56/mo for non-seniors. Silver Sneakers are not considered at this time because it doesn't have the flat rate reimbursement option.

CFO Yee briefly summarized the budget. Here are some key items:

- Accept insurance-based programs (Optum and ASH) starting July
- Membership to increase by 100
- 70% of members expected to switch to insurance-based membership
- Revenue is to decrease by \$3K in the first year of accepting insurance but will catch up in FY 25
- Marketing expense to increase by \$4K to increase visibility
- Package membership to include regular assessments and 1:1 care
- End year with a net operating loss of \$266,500

The Committee had a robust discussion and favored adopting the insurance program and the overall budget for the year.

It was moved by Director Sanchez and seconded by Chair Zell to approve PHCD Health & Fitness FY 23-24 Budget as presented. The motion passed 6/0/0. Ayes: Chair Zell, Director Sanchez, Member Seto, Member Revelo, CEO Pulido, CFO Yee.

8. CONSOLIDATED DRAFT BUDGET:

CFO Yee presented the FY22-23 consolidated budget to the Finance Committee. CFO Yee focused on PHCD's general operations since the program budgets were previously discussed. Below are key information/assumptions to note:

- Tax revenue was budgeted at \$8.5M, a slight increase from last year's actuals
- Investment income is estimated at a 4% return
- Leasing income and expenses are based on current levels adjusted for inflation—added expenses for potential new building addition of \$12K.
- Grants to stay at \$2M (community grants, impact partnership grants, partners support, and healthcare workforce tuition)
- Sonrisas Funding at \$800K/year (pending approval)
- Community Outreach (\$75K) increased by \$15K from last year's budget to increase PHCD's presence and visibility in the community.
- PWC project cost at \$660K, a slight increase from last year's actuals
- General administration expenses increased by 3-5% for inflation

The consolidated budget (including all programs) has a total revenue of \$33M and a total expense of \$30M. Net income is \$2.86M with a positive cashflow of \$1.4M.

There was a robust discussion on the budget.

It was moved by Director Sanchez and seconded by Member Seto to approve PHCD Consolidated FY 23-24 Budget. The motion passed 6/0/0. Ayes: Chair Zell, Director Sanchez, Member Seto, Member Revelo, CEO Pulido, CFO Yee.

9. THE TROUSDALE EARTHQUAKE PROPOSAL/RISK ASSESSMENT REPORT:

This item was tabled to the next meeting.

10. Future agenda

- WAB Payoff Update
- Re-evaluate to move out of CalPERS retirement
- City National Bank to present to the Committee
- The Trousdale earthquake proposal/Risk Assessment report

Adjournment: Chair Zell Adjourned the meeting at 6:04 pm.

Written by Vickie Yee, CFO

Approved by:

Dennis Zell, Chair



Strategic Direction Oversight Committee Meeting Minutes May 3, 2023

1. Call to Order: Chair Cappel called the meeting to order at 5:00 pm

Roll Call: SDOC members present were Cappel, Pagliaro, Jackson, Johnson, Kraus, Emmott

Absent: Quigg, Aubry, Bandrapalli, and McDevitt.

2. Approval of Minutes: SDOC April 3, 2023

Motion to approve as written by Vice-Chair Pagliaro; seconded by Johnson

Roll Call Vote: Ayes-5; Noes-0; Abstain-1

Motion Passed:5/0/1

3. Sonrisas Proposal for Upcoming Three-Year Grant Term: Tracey Carillo Fecher, CEO

Sonrisas CEO **Tracey Carillo Fecher** presented on the FY24-FY26 Partnership Proposal, Oral Health Care Safety Net Services.

SDH has removed barriers for thousands to get treated and provides oral health education to all ages in the community, which contributes to the prevention of untreated oral health issues and addresses overall health. The SDH team has demonstrated responsible leadership by setting strategies and measuring impact. They have complied with all covenants of the recent funding agreement and have used PHCD's funding wisely to improve their constituent's health.

Access to a Dental Home for Peninsula Health Care District Residents

Sonrisas provides a dental home to children and adults, delivering comprehensive oral health care that supports continuity of care and ongoing preventative care, improving long-term oral health outcomes. In FY 21-22, Sonrisas provided 5,485 visits for 2,041 residents of PHCD. Most (75%) of the patients served by Sonrisas are low-income PHCD residents with Medi-Cal. The reimbursement rate for Medi-Cal patients leaves an average gap of \$200/visit. Sonrisas has proposed securing Access to Care funding to enhance healthcare accessibility for PHCD residents. They aim to utilize this funding to support 3,600 Medi-Cal visits. This funding request amounts to \$720,000.

Access to Care Visits

Medi-Cal Visits for PHCD Residents	3,600
Proposed PHCD Support	\$720,000

Oral Health Education and School Screening Program

Screening + Care Coordination = A warm pathway to a dental home

Sonrisas’ School-Based Oral Health Screening and Education Program finds children in the community who need dental care and do not have a dentist. During the funding period, the children will receive dental screenings, oral health screenings education, and an oral health supply kit to use at home. Following each screening, Sonrisas’ Community Care Coordinator will contact each child’s parent or guardian to explain screening findings, and if the child urgently needs care and does not already have a dental home, schedule them to be seen at Sonrisas or help them access referral resources from Health Plan of San Mateo. To optimally serve priority students at non-priority schools, Sonrisas Dental Health will need to undertake significant outreach and relationship-building activities, including building relationships with school districts with whom they have not historically partnered, developing, and processing MOUs, and working with each district to assemble a plan that allows for targeted screenings of students.

<u>Oral Health Screenings</u>	<u># Children</u>	
Children at Priority Schools	250-300	\$19,500
Priority Children	50-100	\$15,000
Proposed PHCD Support		\$34,500

Senior Patient Navigation & Community-Based Screenings

During the period spanning from July 1, 2023, to June 30, 2026, Sonrisas is dedicated to innovating and expanding its initiatives with the aim of enhancing access to dental care for individuals aged 65 and above. The National Institutes of Health have recognized this group as critically underserved. Given that 58% of individuals in this age group lack dental insurance and utilization rates for dental care are among the lowest, Sonrisas has developed a specialized program called Sonrisas Senior Programming. This program is designed to address this gap and ensure that older adults have access to the dental care they need.

Sonrisas Approach to Senior Focus

- Accepting public dental insurance and offering an affordable scale for uninsured patients who are low income.
- Expanding oral health assessments for seniors into community locations and assisting with patient intake.
- Enhanced care coordination (Senior Patient Navigation) on an ongoing basis for older adult Sonrisas Dental Health patients, specific to their individual needs, facilitated by the Aging Adult Care Coordinator.

- | <u>Senior Programming</u> | <u># Seniors</u> | |
|---------------------------|------------------|----------|
| Senior Patient Navigation | 50-100 | \$10,000 |
| Proposed PHCD Support | | \$10,000 |

Community Outreach Within PHCD Area

Sonrisas’ Community Engagement Director, Dr. Bonnie Jue, develops community programs that improve access to oral health and disease prevention programs, which include education and dental services for community members. During the funding period, Sonrisas seeks to expand outreach and promotion of oral health programs to new community organizations within PHCD, while sustaining services to existing partners. Work will include identifying community partners in collaboration with PHCD that are/may be interested in promoting oral health and overall well-being to their participants. The focus will be on children and older adults, primarily low-income residents with limited access to health care due to financial, physical, and/or Oral Health developmental challenges. The Community Engagement Director will build and maintain relationships within the community to support these programs.

<u>Community Outreach</u>	<u># New Partners</u>	
School and Senior Screenings/ Services with New Partners	5	\$35,500
Proposed PHCD Support		\$35,500

Summary of proposal: FY24 to FY26 PHCD and Sonrisas Partnership

<u>Program Area Number</u>	<u>Served Annually</u>	<u>Funding Allocation</u>
Medi-Cal Care Visits	3,600	\$720,000
School Screenings	300-400	\$34,500
Senior Patients	50-100	\$10,000
Expanding Community Outreach	5 New Partners	\$35,500
PHCD Annual Funding Total:		\$800,000
PHCD FY24-26 Funding Total:		\$2,400,000

In summary, Sonrisas Dental Health proposes a 3-year funding partnership from July 1, 2023, to June 30, 2026, to provide access to care, school and senior screenings, and patient navigation to PHCD residents for a total proposed grant of \$2,400,000.

Q & A with Tracey Carillo Fecher and Sonrisas Community Engagement Director Bonnie Jue

How much would Medi-Cal reimburse Sonrisas per visit? The average reimbursement per visit is roughly 50% of the service cost in San Mateo County.

What percentage of the organization's total funding does the annual funding that Sonrisas is requesting from the District represent? Sonrisas will fundraise between 2.1M and 2.2M in the next year, with 800k of that coming from the district.

Why is the annual funding request 100k less than in prior years? The primary reason is that the organization has been successful in its fundraising efforts from other sources.

Regarding the school screenings and the Warm Pathway to Care Program, does the organization connect children with a dentist, or does Sonrisas provide care? Children who are identified as having an urgent dental need are often scheduled for an appointment at Sonrisas. If a child already has a dentist, they are encouraged to continue receiving dental care at that same facility.

How many priority schools does Sonrisas serve, and does the organization collaborate with the San Mateo County Office of Education to identify these schools? There are currently seven priority schools being served. Sonrisas works with the county's Oral Public Health Program, which coordinates the school screenings.

Amid the pandemic, the District collaborated with organizations like churches in vulnerable communities to promote Covid prevention through vaccination clinics. Has Sonrisas leveraged these community resources to promote its Senior Oral Health Program?

The organization has recently established a Community Advisory Board to enhance the outreach of the Senior Oral Health Program in the county's vulnerable and underserved communities.

Does Sonrisas collaborate with the San Bruno Community Foundation? Sonrisas is funded by the San Bruno Community Foundation through its grant cycle.

4. Revised Hep B Free Funding Request: Richard So, Executive Director

Changes to Original Budget and Deliverables:

Given the impact of COVID on community-based programs, the Community Screening Program was delayed and not able to launch until this year. As a result, the budget and some deliverables were modified. The most significant changes are that the public awareness campaign will no longer use Sam Trans as a medium and instead will use digital media ads to collect more accurate data and reduce costs. The Data Baseline Creation has also been removed due to redundancy as the cost has been integrated into the other programmatic elements.

Revised Program Summary:

The program maintains its key elements:

1. Launch a public awareness campaign using mediums such as Digital and Ethnic Media
2. Launch a PHCD Business Initiative targeted at Asian-centric businesses
3. Offer a vaccine program in partnership with retail pharmacies
4. Expand physician education opportunities

Funding Distribution:

<u>Component</u>	<u>Original Annual Budget</u>	<u>Proposed Annual Budget</u>
Awareness	\$55,000	\$48,547
Business Initiative	\$73,700	\$63,700
Vaccination	\$11,000	\$10,000
Physician Education	\$11,000	\$10,000
Data Baseline	Built into each invoice	\$5,000
Fiscal Sponsor Fees	Built into each invoice	\$13,732
Total:	\$150,700	\$151,048

Ms. Jackson thanked **Mr. So** for his contribution to the Hep B program. She expressed gratitude for the valuable information he provided, recognizing its potential to enhance the District's ability to monitor and evaluate the delivery of programs as they work towards implementing the new Strategic Plan.

Chair Cappel: commented that he was glad to see the program return, as it had been sidetracked by the pandemic.

Q & A with Richard So

Is there a possibility of the program's focus expanding beyond the Asian community and Pacific Islanders to encompass other communities? Due to the higher prevalence of the disease in Asian and Pacific Islander communities, the program's current focus is directed toward them. However, despite limited resources, the program ensures inclusivity and does not turn away any individual.

During the contract review, it was noted that there is a section concerning limitation on liabilities. Does the program have insurance coverage? The program is indeed insured. Furthermore, the test results are processed by the California Pacific Medical Center Sutter Health, and the program exclusively partners with established insured networks.

5. Adjournment



Date: 8/24/2023
To: PHCD Board of Directors
From: Vickie Yee, Chief Financial Officer
Subject: Proposal to Adjust Leasing Budget for 1764 Marco Polo Way, Burlingame, CA

Background:

On June 30, 2023, the Peninsula Health Care District purchased the property at 1764 Marco Polo Way, Burlingame. As part of the purchase, a provision was to lease back the facility to Ability Path as a preschool. According to the lease agreement, effective July 1, 2023, the District is responsible for all maintenance, repairs, utilities, and capital expenses. The annual budget was approved by the Board on May 25, 2023, for \$12,000, which did not take into account all costs per the lease agreement. When the budget was approved, the lease had not been finalized and only included insurance, tax, and minor repairs.

Based on the Interim Director of Business Operations research, the new estimated annual cost is \$118,609. Below is the breakdown -

1764 Marco Polo Expenses	Annual Cost
ATS (HVAC)	\$6,216
Cintas (Fire Monitoring/Sprinklers)	\$532
Bay Alarm (Alarm System)	\$1,100
City of Burlingame Water/Sewer	\$7,200
Janitorial Services	\$54,000
Purcor Pest Control	\$1,500
Recology	\$9,989
City of Burlingame Fireline	\$72
PG&E	\$24,000
Annual Carpet/Window Cleaning	\$2,000
Insurance	\$4,500
County Tax	\$2,000
Minor Repairs	\$5,500
Total:	\$118,609

Action Requested:

Board approval requested to increase the FY 23-24 leasing budget for 1764 Marco Polo Burlingame from \$12,000 to \$118,609.

**Peninsula Health Care District
Checking Transactions
June-23**

Date	Description	Deposit	Withdraw
Admin			
6/1/2023	County of San Mateo, CA	998,316.71	
6/1/2023	CalPERS Pension		91.33
6/1/2023	CalPERS Pension		6,024.00
6/2/2023	Western Allied Mechanical, Inc.		1,002.99
6/2/2023	Comcast		508.08
6/2/2023	Young Electric Co.		2,290.08
6/2/2023	Frank Pagliaro		400.00
6/2/2023	Streamline		300.00
6/2/2023	Voler Strategic Advisors Inc.		7,000.00
6/2/2023	Allied Administrators for Delta Dental		1,300.11
6/2/2023	Iron Mountain		624.94
6/2/2023	Mills-Peninsula Hospital Foundation		6,000.00
6/2/2023	SC Property Management		31,121.00
6/5/2023	FSA Payment		5.00
6/8/2023	CalPERS Pension		160.17
6/9/2023	County of San Mateo, CA	3,864.67	
6/12/2023	Oropeza's Landscaping & Maintenance		900.00
6/12/2023	Best Best & Krieger, LLP		154.00
6/12/2023	Recology		82.04
6/12/2023	Precision Digital Networks		2,109.25
6/12/2023	Western Allied Mechanical, Inc.		455.00
6/12/2023	PURCOR Pest Solutions		95.00
6/12/2023	KBA Document Solutions, LLC		187.29
6/12/2023	Association of CA Healthcare Districts		13,387.00
6/12/2023	Community Initiatives		80,016.20
6/12/2023	RCG Architecture		4,162.50
6/12/2023	California Public Employees Retirement		11,480.28
6/12/2023	Paychex		368.12
6/14/2023	Anna Naufahu	150.00	
6/14/2023	FSA Payment		260.85
6/14/2023	Cardmember Service		4,336.94
6/15/2023	County of San Mateo, CA	6,757.67	
6/15/2023	Paychex Payroll 6/15/23		27,738.29
6/15/2023	Workers Compensation Insurance Payroll		204.11
6/15/2023	Payroll Taxes 6/15/23		14,485.61
6/16/2023	Paychex		85.00
6/16/2023	CalPERS Pension		6,124.70
6/20/2023	Paychex		117.00
6/21/2023	Heritage Bank		135.12
6/21/2023	Sonrisas Dental Health		75,000.00
6/21/2023	Sonrisas Dental Health		75,000.00
6/22/2023	Avelar		15,989.66
6/22/2023	J & E Pro Cleaning and Handy Services		660.00
6/22/2023	UNUM Life Insurance Company of America		611.95
6/22/2023	Mark D. Hudak		5,265.00
6/22/2023	Peninsula Volunteers, Inc		3,040.00
6/22/2023	Ralls Gruber & Niece LLP		10,292.49
6/22/2023	U. S. Bank Equipment Finance		293.20
6/22/2023	County of San Mateo (LAFCO)		16,351.00
6/22/2023	Precision Digital Networks		270.00
6/22/2023	Alhambra		100.95

Date	Description	Deposit	Withdraw
6/22/2023	City of Foster City		540.00
6/22/2023	Burlingame Chamber of Commerce		3,000.00
6/22/2023	City of San Mateo		46,537.72
6/22/2023	Stephanie Arevalo		831.67
6/22/2023	Stephanie Arevalo		1,974.38
6/28/2023	County of San Mateo, CA	17,967.47	
6/29/2023	Ralls Gruber & Niece LLP		13,421.50
6/29/2023	Precision Digital Networks		120.09
6/29/2023	Jacqueline Almes		62.49
6/29/2023	City of Burlingame Water Dept		110.84
6/29/2023	Millbrae Recreation Department		54,216.71
6/29/2023	NAMI SMC		2,500.00
6/29/2023	BYOG		6,791.77
6/29/2023	Eddie Flores		47.50
6/29/2023	123 Awards		15,632.44
6/29/2023	Community All-Stars		600.00
6/29/2023	Paychex Payroll 6/30/23		26,954.58
6/30/2023	County of San Mateo, CA	172,962.34	
6/30/2023	Interest	866.60	
6/30/2023	Payroll Taxes 6/30/23		15,314.30
6/30/2023	Workers Compensation Insurance Payroll		227.27
		1,200,885.46	615,469.51
Health Fitness			
6/2/2023	Joan Sanchez		320.00
6/2/2023	Streamline		50.00
6/12/2023	Active Wellness, LLC		4,500.00
6/12/2023	Recology		88.54
6/12/2023	PG&E		827.89
6/12/2023	Crothall Laundry Services Inc.		165.05
6/12/2023	U. S. Bank Equipment Finance		77.40
6/12/2023	Mindbody Merchant Processing		411.03
6/14/2023	Cardmember Service		954.46
6/29/2023	AT&T		1,745.29
6/29/2023	J & E Pro Cleaning and Handy Services		1,150.00
6/29/2023	Crothall Laundry Services Inc.		186.64
6/29/2023	Philadelphia Insurance Companies		2,786.00
6/29/2023	City of Burlingame Water Dept		8.00
6/29/2023	City of Burlingame Water Dept		218.08
6/29/2023	Joan Sanchez		320.00
6/30/2023	Interest	22.97	
6/30/2023	Health and Fitness June 2023	10,917.37	
		10,940.34	13,808.38
Leasing			
6/1/2023	Ability Path		100.00
6/1/2023	Chicago Title Company		150,000.00
6/2/2023	Young Electric Co.		1,356.48
6/2/2023	Western Allied Mechanical, Inc.		1,054.00
6/12/2023	Oropeza's Landscaping & Maintenance		2,775.00
6/12/2023	Recology		924.72
6/12/2023	Bleyle Elevator, Inc		95.00
6/12/2023	PG&E		2,339.38
6/12/2023	PURCOR Pest Solutions		520.00
6/14/2023	Cardmember Service		59.00
6/14/2023	Zoya Galant, DDS	2,403.61	
6/14/2023	Ross Williams, DDS	2,083.19	

Date	Description	Deposit	Withdraw
6/14/2023	Eugene Kita, DDS	1,563.00	
6/14/2023	Houn Young Kim, DDS	2,015.71	
6/14/2023	April Lee, DDS	2,719.14	
6/14/2023	Dr. Chan Dental	4,043.79	
6/14/2023	Burlingame Therapeutic Associates	2,729.90	
6/14/2023	Patricia Dugoni, CPA	2,400.00	
6/14/2023	Ability Path	6,628.00	
6/14/2023	Carol Tanzi & Associates	500.00	
6/14/2023	One Life Counseling Service	1,300.00	
6/14/2023	Bay Area Foot Care	3,224.00	
6/14/2023	Preferred Prosthetics Inc.	2,881.57	
6/22/2023	J & E Pro Cleaning and Handy Services		1,914.80
6/22/2023	Mark D. Hudak		2,070.00
6/29/2023	City of Burlingame Water Dept		783.49
6/29/2023	City of Burlingame Water Dept		418.87
6/29/2023	City of Burlingame Water Dept		84.03
6/29/2023	City of Burlingame Water Dept		151.06
6/29/2023	Western Allied Mechanical, Inc.		645.00
6/30/2023	Interest	225.64	
6/30/2023	Chicago Title Company		167,115.00
		34,717.55	332,405.83
PWC			
6/2/2023	Streamline		25.00
6/12/2023	Perkins Coie LLP		82,967.85
6/12/2023	Resilient Environment, LLC		2,720.00
6/22/2023	Mark D. Hudak		540.00
6/30/2023	Interest	22.54	
		22.54	86,252.85
Trousdale			
6/1/2023	Trousdale Tenant Chargeback		11,340.00
6/1/2023	Heartland Merchant Account		224.95
6/2/2023	Eskaton Properties Inc		341,118.20
6/2/2023	Trousdale Tenant Deposit	5,000.00	
6/9/2023	Trousdale Tenant Deposit	5,000.00	
6/9/2023	Trousdale Tenant Deposit	78,579.27	
6/9/2023	Trousdale Tenant Deposit	156,834.79	
6/12/2023	Eskaton Properties Inc		39,960.95
6/12/2023	Ralph Barsi		1,643.14
6/16/2023	Trousdale Tenant Deposit	5,000.00	
6/16/2023	Trousdale Tenant Deposit	65,824.85	
6/20/2023	Trousdale Tenant Deposit	25,000.00	
6/20/2023	Trousdale Tenant Deposit	581,466.29	
6/22/2023	Eskaton Properties Inc		382,034.01
6/22/2023	Ralph Barsi		64.15
6/30/2023	Trousdale Tenant Deposit	163.98	
6/30/2023	Trousdale Tenant Deposit	5,000.00	
6/30/2023	Trousdale Tenant Deposit	8,299.73	
6/30/2023	Trousdale Tenant Deposit	46,036.27	
6/30/2023	Trousdale Tenant Deposit	76,986.71	
6/30/2023	Interest	421.98	
6/30/2023	Trousdale Tenant Chargeback		7,424.00
6/30/2023	Trousdale Tenant Chargeback		5,000.00
		1,059,613.87	788,809.40

**Peninsula Health Care District
Checking Transactions
July-23**

Date	Description	Deposit	Withdraw
Admin			
7/3/2023	SC Property Management		31,121.00
7/3/2023	CalPERS Pension		91.33
7/3/2023	CalPERS Pension		6,251.26
7/6/2023	Lawrence Cappel		1,000.00
7/6/2023	KBA Document Solutions, LLC		201.31
7/6/2023	Millbrae Recreation Department		8,480.13
7/6/2023	Voler Strategic Advisors Inc.		8,000.00
7/6/2023	Liberty Mutual Insurance		3,046.50
7/6/2023	Allied Administrators for Delta Dental		722.53
7/6/2023	Streamline		375.00
7/6/2023	Iron Mountain		624.94
7/6/2023	Bay Alarm		299.94
7/10/2023	Paychex		393.37
7/11/2023	State of California	113,295.83	
7/11/2023	Anna Naufahu	150.00	
7/11/2023	California Public Employees Retirement		11,480.28
7/12/2023	FSA Payment		5.00
7/13/2023	Cheryl Fama		1,650.00
7/13/2023	Oropeza's Landscaping & Maintenance		450.00
7/13/2023	Precision Digital Networks		2,855.50
7/13/2023	Risk Strategies Co.		16,426.26
7/13/2023	Burlingame Chamber of Commerce		175.00
7/13/2023	J & E Pro Cleaning and Handy Services		825.00
7/13/2023	Mark D. Hudak		900.00
7/13/2023	Comcast		508.08
7/13/2023	PG&E		955.71
7/13/2023	Peninsula Volunteers, Inc		2,720.00
7/13/2023	Henry Sanchez		1,700.00
7/13/2023	UNUM Life Insurance Company of America		395.15
7/13/2023	PURCOR Pest Solutions		95.00
7/13/2023	City of Foster City		540.00
7/13/2023	Payroll Taxes 7/15/23		13,862.47
7/13/2023	Paychex Payroll 7/15/23		24,066.23
7/14/2023	FSA Payment		35.00
7/14/2023	Paychex		85.00
7/14/2023	Compensation Insurance Payroll		167.94
7/17/2023	Cardmember Service		6,621.84
7/17/2023	Fund TRF from Admin to CNB		2,000,000.00
7/18/2023	County of San Mateo, CA	23,872.14	
7/18/2023	CalPERS Pension		6,155.49
7/20/2023	Mark D. Hudak		6,840.00
7/20/2023	Mark D. Hudak		6,300.00
7/20/2023	Best Best & Krieger, LLP		308.00
7/20/2023	U. S. Bank Equipment Finance		272.09
7/20/2023	Ralls Gruber & Niece LLP		10,815.92
7/20/2023	Alhambra		70.95
7/20/2023	List Engineering		4,280.00
7/20/2023	Zone 4 Construction Inc.		139,682.72

Date	Description	Deposit	Withdraw
7/20/2023	Risk Strategies Co.		30,019.82
7/20/2023	LCPtracker		1,350.00
7/20/2023	Paychex		118.50
7/21/2023	Heritage Bank		182.27
7/24/2023	Fund TRF from Admin to PWC		300,000.00
7/24/2023	EDD		2,914.00
7/28/2023	Western Allied Mechanical, Inc.		576.00
7/28/2023	Risk Strategies Co.		56,999.00
7/28/2023	Association of CA Healthcare Districts		3,800.00
7/28/2023	Precision Digital Networks		2,805.71
7/28/2023	Paychex Payroll 7/31/23		25,746.56
7/28/2023	Payroll Taxes 7/31/23		14,689.80
7/31/2023	Interest	597.80	
7/31/2023	Workers Compensation Insurance Payroll		185.46
		137,915.77	2,761,239.06

Health Fitness

7/6/2023	Burnie Sparks		180.00
7/6/2023	Streamline		50.00
7/10/2023	Mindbody Merchant Processing		378.10
7/13/2023	Philadelphia Insurance Companies		5,749.00
7/13/2023	U. S. Bank Equipment Finance		77.40
7/17/2023	Cardmember Service		860.34
7/20/2023	Gym Doctors		546.50
7/20/2023	Mark D. Hudak		135.00
7/20/2023	J & E Pro Cleaning and Handy Services		1,150.00
7/20/2023	PG&E		880.17
7/28/2023	AT&T		1,414.05
7/31/2023	Interest	23.82	
7/31/2023	Health and Fitness Member Deposits July 2023	12,138.62	
		12,162.44	11,420.56

Leasing

7/6/2023	PURCOR Pest Solutions		95.00
7/6/2023	PG&E		2,399.38
7/6/2023	Ralph Barsi		2,000.00
7/6/2023	Liberty Mutual Insurance		15,585.50
7/11/2023	Ability Path	6,628.00	
7/11/2023	April Lee, DDS	2,719.14	
7/11/2023	Bay Area Foot Care	3,224.00	
7/11/2023	Houn Young Kim, DDS	2,015.71	
7/11/2023	Carol Tanzi & Associates	500.00	
7/11/2023	Patricia Dugoni, CPA	2,400.00	
7/11/2023	Eugene Kita, DDS	1,563.00	
7/11/2023	Burlingame Therapeutic Associates	2,729.90	
7/11/2023	One Life Counseling Service	1,300.00	
7/11/2023	Zoya Galant, DDS	2,403.61	
7/11/2023	Ross Williams, DDS	2,083.19	
7/11/2023	Dr. Chan Dental	4,043.79	
7/13/2023	Oropeza's Landscaping & Maintenance		480.00
7/13/2023	Bleyle Elevator, Inc		95.00
7/13/2023	Risk Strategies Co.		4,827.06
7/13/2023	Mark D. Hudak		2,475.00

Date	Description	Deposit	Withdraw
7/13/2023	Action Sign Systems, Inc.		603.21
7/13/2023	Bay Alarm		271.11
7/13/2023	J & E Pro Cleaning and Handy Services		1,931.25
7/13/2023	Baca & Sons Ptg. Inc.		7,600.00
7/13/2023	PURCOR Pest Solutions		770.00
7/17/2023	Cardmember Service		59.00
7/20/2023	Bay Alarm		542.22
7/21/2023	Chicago Title Company	474.00	
7/21/2023	Liberty Mutual	1,587.99	
7/21/2023	Preferred Prosthetics Inc.	2,965.49	
7/28/2023	Western Allied Mechanical, Inc.		2,248.50
7/28/2023	Bellant Plumbing		1,972.00
7/28/2023	Service Master Building Maintenance		4,500.00
7/28/2023	Young Electric Co.		1,095.01
7/28/2023	Patricia Dugoni, CPA	2,400.00	
7/31/2023	Interest	190.22	
		39,228.04	49,549.24
PWC			
7/6/2023	Streamline		25.00
7/13/2023	Perkins Coie LLP		67,708.80
7/13/2023	Risk Strategies Co.		2,000.00
7/13/2023	Resilient Environment, LLC		13,690.00
7/20/2023	Perkins Coie LLP		135,806.85
7/20/2023	Economic & Planning Systems, Inc.		45,185.00
7/24/2023	Fund TRF from Admin to PWC	300,000.00	
7/31/2023	Interest	19.80	
		300,019.80	264,415.65
Trousdale			
7/3/2023	Heartland Merchant Account		2,285.60
7/13/2023	Eskaton Properties Inc		313,307.11
7/14/2023	Trousdale Tenant Deposit	5,000.00	
7/14/2023	Trousdale Tenant Deposit	85,241.91	
7/14/2023	Trousdale Tenant Deposit	122,049.18	
7/17/2023	Fund Transfer from TT Ops to US Bank - COP		639,986.54
7/17/2023	Fund Transfer from TT Ops to US Bank - COP		151,837.65
7/19/2023	Trousdale Tenant Deposit	619,378.62	
7/21/2023	Trousdale Tenant Deposit	79,254.52	
7/27/2023	Trousdale Tenant Chargeback		14,848.00
7/28/2023	Eskaton Properties Inc		635,446.94
7/28/2023	Trousdale Tenant Deposit	56,378.06	
7/31/2023	Trousdale Tenant Deposit	6,967.00	
7/31/2023	Deposit	389.85	
		974,659.14	1,757,711.84

Peninsula Health Care District
Treasurer's Report

June 30, 2023

Preliminary - subject to change

STATUS OF CURRENT YEAR TAX REVENUES

Total As Of <u>6/30/2023</u>	Estimated FY 22-23 <u>Tax Revenue</u>
<u>\$ 9,611,604</u>	<u>\$ 7,800,000</u>

Board Designated Invested Funds

	Rate Last QTR	Fees Paid Fiscal YTD	Cost Basis		Market Value
			<u>5/31/23</u>	<u>6/30/2023</u>	<u>6/30/2023</u>
Torrey Pines - 3yr CD (mature 1/31/24)	0.450%		3,148,519	3,151,974	3,151,974
Fiduciary Trust	*	5,773	1,679,549	1,685,817	1,683,754
City National Bank	*	36,114	26,753,065	13,064,067	12,762,860
Local Agency Investment Fund	3.010%		5,845,072	5,845,072	5,845,072
San Mateo County Pool Investment	3.037%		<u>3,587,640</u>	<u>3,587,640</u>	<u>3,587,640</u>
			<u>41,013,846</u>	<u>27,334,570</u>	<u>27,031,301</u>

* Yield to maturity

Peninsula Health Care District
Treasurer's Report

July 31, 2023

Preliminary - subject to change

STATUS OF CURRENT YEAR TAX REVENUES

Total As Of <u>7/31/2023</u>	Estimated FY 23-24 <u>Tax Revenue</u>
<u>\$ -</u>	<u>\$ 8,500,000</u>

Board Designated Invested Funds

	Rate Last QTR	Fees Paid Fiscal YTD	Cost Basis		Market Value
			<u>6/30/23</u>	<u>7/31/2023</u>	<u>7/31/2023</u>
Torrey Pines - 3yr CD (mature 1/31/24)	0.450%		3,151,974	3,151,974	3,151,974
Fiduciary Trust	*	-	1,685,817	1,692,454	1,690,492
City National Bank	*	3,185	13,064,067	15,122,479	14,836,374
Local Agency Investment Fund	3.010%		5,845,072	5,890,964	5,890,964
San Mateo County Pool Investment	3.037%		<u>3,587,640</u>	<u>3,615,364</u>	<u>3,615,364</u>
			<u>27,334,570</u>	<u>29,473,235</u>	<u>29,185,168</u>

* Yield to maturity

**Peninsula Health Care District
Statement of Activities - Preliminary Draft**

	Quarter Ending 06/30/2023			Year To Date 06/30/2023		
	Actual	BUDGET	Budget Diff	Actual	BUDGET	Budget Diff
Change In Net Assets						
Revenue						
San Mateo County Tax	3,453,664	2,600,000	853,664	9,611,604	7,800,000	1,811,604
Rental Income						
Lease Income - Hospital	438,339	543,546	(105,207)	1,753,355	2,174,184	(420,829)
Lease Income - 1720 Marco Polo	40,450	40,200	250	162,662	160,800	1,862
Lease Income - 1740 Marco Polo	63,068	67,800	(4,732)	264,015	271,200	(7,185)
Lease Income - 111-113 16th St.	0	0	0	0	1	(1)
Total Rental Income	541,857	651,546	(109,689)	2,180,032	2,606,185	(426,153)
Lease Expense						
Lease Expenses - 1720 Marco Polo	(6,898)	(9,000)	2,102	(30,152)	(36,000)	5,848
Lease Expenses - 1740 Marco Polo	(27,537)	(24,000)	(3,537)	(107,198)	(96,000)	(11,198)
Lease Expenses - 1764 Marco Polo	(2,047)	0	(2,047)	(2,047)	0	(2,047)
Lease Expenses - 430 No. El Camino R	(9,206)	(11,250)	2,044	(33,066)	(45,000)	11,934
Lease Expenses - 1875 Trousdale	(10,102)	(9,000)	(1,102)	(27,899)	(36,000)	8,101
Lease Expenses - 111-113 16th St.	(2,543)	(3,600)	1,057	(14,392)	(14,400)	8
Lease Expenses - PWC Land	(1,428)	(3,000)	1,572	(12,206)	(12,000)	(206)
Total Lease Expense	(59,761)	(59,850)	89	(226,959)	(239,400)	12,441
Investment Income						
Investment Inc - LAIF	45,546	4,191	41,355	132,846	16,763	116,083
Investment Inc - SMC	27,811	7,395	20,415	76,580	29,583	46,997
Investment Inc - CNB	(442,465)	26,132	(468,596)	(255,553)	104,526	(360,079)
Investment Inc - FT	16,979	369	16,610	49,379	1,475	47,905
Investment Inc - Torrey	3,503	3,526	(23)	14,149	14,105	44
Investment Inc - US Bank	22	0	22	2,321	0	2,320
Investments - Unrealized G/L	521,750	(150,000)	671,750	608,320	(600,000)	1,208,320
Interest Income	4,282	0	4,282	5,184	0	5,184
Interest Income - Leasing GASB 87	527,331	0	527,331	2,110,047	0	2,110,047
Total Investment Income	704,759	(108,387)	813,146	2,743,273	(433,549)	3,176,821
Miscellaneous Income						
Nursing Grant/Loan Repayments	483	450	33	1,833	1,800	33
Rental Value for Use of Facilities (rent-fr	102,729	91,479	11,250	410,916	365,916	45,000
Sale of Fixed Asset	(1,096)	0	(1,096)	(1,096)	0	(1,096)
Total Miscellaneous Income	102,116	91,929	10,187	411,653	367,716	43,937
The Trousdale - Operating Revenue	2,968,271	3,268,544	(300,273)	10,764,745	12,251,960	(1,487,215)
Health & Fitness Center Revenue	36,560	36,103	458	137,232	134,650	2,582
Teen Mental Health Income	226,592	206,338	20,253	339,887	587,323	(247,435)
Total Revenue	7,974,058	6,686,223	1,287,835	25,961,467	23,074,885	2,886,582
Expenditures						
Community Health Investment						
Community Grants	270,000	0	(270,000)	1,827,590	1,950,000	122,411
Other Contributions & Grants	19,303	12,500	(6,803)	62,358	50,000	(12,358)
Targeted Prevention Program	218	62,500	62,282	10,722	250,000	239,278
Special Funding Initiatives	212,480	99,690	(112,790)	387,129	646,260	259,130
SDH San Mateo Funding	225,000	225,000	0	900,000	900,000	0
Community Outreach	28,416	15,000	(13,417)	36,682	60,000	23,319
Community Education	0	12,500	12,500	30,100	50,000	19,900
New Program Research & Development	0	62,500	62,500	0	250,000	250,000
Trousdale Rent Assistance Fund	33,393	60,000	26,607	111,695	240,000	128,305
Donated Value for Use of Facilities (rent	102,729	91,479	(11,250)	410,916	365,916	(45,000)
PWC Project Cost	374,614	75,000	(299,614)	742,232	300,000	(442,232)
Total Community Health Investment	1,266,153	716,169	(549,984)	4,519,424	5,062,176	542,752
Salaries and Benefits						
Salaries	188,412	214,515	26,103	798,758	838,739	39,981
Health/Dental/Vision/Life Benefits	32,348	38,527	6,179	139,078	147,106	8,029
Retirement	12,567	16,731	4,164	55,926	66,922	10,996
Taxes & WC	17,842	16,371	(1,471)	55,284	65,486	10,200
Total Salaries and Benefits	251,169	286,144	34,975	1,049,046	1,118,253	69,206
General and Administrative Exp.						
Payroll Services	1,509	1,800	292	6,246	7,500	1,255
Office Supplies	6,010	4,500	(1,511)	24,235	18,000	(6,235)

	Quarter Ending 06/30/2023			Year To Date 06/30/2023		
	Actual	BUDGET	Budget Diff	Actual	BUDGET	Budget Diff
IT Service Consultant	22,257	14,100	(8,157)	78,172	56,400	(21,772)
Maintenance & Repairs	9,455	5,001	(4,453)	38,241	20,000	(18,241)
ACHD / CSDA Dues	3,042	3,100	57	12,170	13,000	830
Records Storage	1,871	1,320	(550)	7,841	5,280	(2,561)
Insurance	17,118	16,500	(619)	66,741	66,000	(741)
SMC Fees - Admin	43,577	37,000	(6,577)	79,891	74,000	(5,891)
SMC Fees - LAFCo	3,746	0	(3,746)	14,983	15,000	17
Board Election	0	0	0	0	300,000	300,000
Legal - General	8,280	75,000	66,720	35,133	300,000	264,868
Legal - Real Estate	61,686	0	(61,686)	96,211	20,000	(76,212)
Consultant - Financial	0	0	0	1,916	5,000	3,084
Consultant - Communications	22,280	21,500	(780)	101,780	86,000	(15,780)
Consultant - Audit	0	0	0	24,925	40,000	15,075
Website Services	900	1,500	600	9,806	6,000	(3,806)
Travel & Meetings	7,121	8,900	1,779	18,404	35,000	16,596
1819 Trousdale Expense	3,494	2,550	(944)	13,926	10,900	(3,026)
Miscellaneous	18,720	3,000	(15,720)	42,428	21,000	(21,428)
Total General and Administrative Exp.	231,066	195,771	(35,295)	673,050	1,099,080	426,031
The Trousdale Assisted/Memory Care Ex	2,517,144	2,308,954	(208,189)	9,589,560	9,076,255	(513,306)
Health & Fitness Center Expense	85,398	90,686	5,287	332,514	361,220	28,707
Teen Mental Health Expense	184,769	586,906	402,137	709,318	2,018,026	1,308,708
Other Expense						
Depreciation Expense	690,605	717,562	26,957	2,758,183	2,869,297	111,114
Interest Expense	396,933	396,933	0	1,622,150	1,622,150	0
Interest Expense - Leasing GASB 87	13,559	0	(13,559)	55,262	0	(55,262)
Total Other Expense	1,101,097	1,114,495	13,398	4,435,595	4,491,447	55,852
Total Expenditures	5,636,796	5,299,125	(337,671)	21,308,507	23,226,456	1,917,950
Total Change In Net Assets	2,337,262	1,387,098	950,164	4,652,960	(151,571)	4,804,532

Peninsula Health Care District
Statement of Net Assets - Preliminary Draft

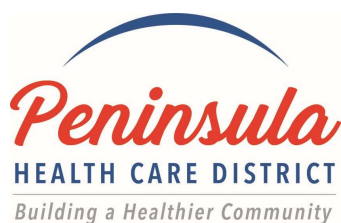
	Year To Date <u>6/30/2023</u> Year Balance
Assets	
Current Assets	
Cash and Cash Equivalents	
Heritage Bank - Admin Checking	3,526,992
Heritage Bank - Leasing Checking	733,903
Heritage Bank - PWC Checking	26,074
Heritage Bank - Health & Fitness Checking	85,152
Heritage Bank - Trousdale Checking	<u>1,590,444</u>
Total Cash and Cash Equivalents	5,962,565
Accounts Receivable	
Accounts Receivable	261,163
Account Receivable - Rent	2,558
Account Receivable - TT Tenant	101,444
Allowance for Bad Debt - TT Tenant AR	(61,168)
Interest Receivable	190,175
Accounts Receivable - Other	<u>1,682</u>
Total Accounts Receivable	495,854
Other Current Assets	
Other Current Assets	
Lease Receivable - Current (GASB 87)	<u>64,137</u>
Total Other Current Assets	64,137
Prepaid Expenses	
Prepaid - General	65,048
Prepaid - Insurance	2,786
Prepaid - Benefits / WC	1,463
Prepaid - Trousdale	<u>78,529</u>
Total Prepaid Expenses	147,826
Inventory	
Supplies/Inventory	<u>21,563</u>
Total Inventory	<u>21,563</u>
Total Other Current Assets	<u>233,526</u>
Total Current Assets	<u>6,691,945</u>
Long-term Assets	
Property & Equipment	
Construction-In-Progress (CIP)	244,587
Building	85,478,444
Land	22,899,380
Improvements	1,332,228
Equipment	2,108,973
Furniture/Fixtures	154,418
Pre Opening Cost	2,505,662
Accum Depreciation (Trousdale)	(11,520,599)
Accum Depreciation	<u>(3,732,235)</u>
Total Property & Equipment	99,470,858
Other Long-term Assets	
Deposits and Prepayments	
Deposits	30,215

	Year To Date
	6/30/2023
	Year Balance
Total Deposits and Prepayments	30,215
Other Assets	
Deferred Outflow	2,137,930
Net Pension Asset	731,513
Lease Receivable - Long-Term (GASB 87)	70,235,853
Total Other Assets	73,105,296
Total Other Long-term Assets	73,135,511
Total Long-term Assets	172,606,369
Investments	
Long Term Investments	
Board Designated Fund - LAIF	5,845,073
Board Designated Fund - SMC	3,587,640
Board Designated Fund - CNB	13,064,067
Board Designated Fund - FT	1,685,817
Board Designated Fund - Torrey	3,151,974
Board Designated Fund - Unrealized G/L	(303,274)
Total Long Term Investments	27,031,297
Investment in Subsidiary	
Project Acct - US Bank 44000	1,547
Project Acct - US Bank 56000	495
Total Investment in Subsidiary	2,042
Total Investments	27,033,339
Total Assets	206,331,653

Liabilities and Net Assets

Liabilities	
Short-term Liabilities	
Accounts Payable	
Accounts Payable	1,148,045
Credit Card Payable	7,592
Accrued Payable - General	585,923
Total Accounts Payable	1,741,560
Accrued Liabilities	
Accrued Payroll	313,744
FSA Employee Account	278
Total Accrued Liabilities	314,022
Deferred Revenue	
Prepaid Rent	1,928,250
Prepaid Membership Dues	2,580
Prepaid Other	10,000
Deferred Income	3,500
Deposit - TT Tenants	26,500
Security Deposits	53,964
Total Deferred Revenue	2,024,794
Withholding Tax Payable	
Accrued Payroll Taxes	2,948
Total Withholding Tax Payable	2,948
Other Short-term Liabilities	
Short-term Liabilities	
Lease Payable - Current (GASB 87)	235,679
Total Short-term Liabilities	235,679

	Year To Date
	6/30/2023
	Year Balance
Loans Payable - Current	
Accrued Interest	661,555
Total Loans Payable - Current	<u>661,555</u>
Total Other Short-term Liabilities	<u>897,234</u>
Total Short-term Liabilities	4,980,558
Long Term Liabilities	
Notes Payable - Long Term	
Note Payable - WAB 40M	32,815,000
Note Payable - WAB 10M	<u>8,780,000</u>
Total Long Term Notes Payable	41,595,000
Other Long-term Liabilities	
Lease Payable - Long-Term (GASB 87)	1,191,547
Deferred Inflow	<u>67,051,111</u>
Total Other Long-term Liabilities	<u>68,242,658</u>
Total Long Term Liabilities	109,837,658
Other Liabilities	
Deposits - ENA	<u>200,000</u>
Total Other Liabilities	<u>200,000</u>
Total Liabilities	<u>115,018,216</u>
Equity	
Fund Balance	86,660,477
Change In Net Assets	<u>4,652,960</u>
Total Equity	<u>91,313,437</u>
Total Liabilities and Net Assets	<u><u>206,331,653</u></u>



DATE: July 25, 2023
 TO: PHCD Board of Directors
 FROM: Vickie Yee, CFO
 SUBJECT: Investment Quarterly Report – 6/30/2023

To comply with our Statement of Investment Policy and Government Code 53646, included in this report are our investment holdings as of 6/30/2023 and two bank statements: Local Agency Investment Fund and San Mateo County Fund.

Fiduciary Trust Holdings as of 6/30/23					
Asset Category	Asset Name	Quantity	Mkt Price	Mkt Value	Cost Basis
CORPORATE BONDS-DOMESTIC	WALT DISNEY CO/THE SENIOR NOTE CALLABLE 07/30/2024 @ 100 DTD 09/06/2019 1.75% 08/30/2024	130,000	95.780	124,513	129,470
INTEREST BEARING ACCOUNT	USD Cash	100,349	100.000	100,349	100,349
U.S. TREASURY BILLS	STIP 1: US TREASURY ONLY DTD 8/31/2003	962,500	100.000	962,500	962,500
U.S. TREASURY BILLS	UNITED STATES TREASURY BILL DTD 1/19/2023 7/20/2023	200,000	99.764	199,528	197,432
U.S. TREASURY BILLS	UNITED STATES TREASURY BILL DTD 3/2/2023 8/31/2023	100,000	99.156	99,156	98,660
U.S. TREASURY BILLS	UNITED STATES TREASURY BILL DTD 3/23/2023 9/21/2023	200,000	98.854	197,708	197,407
				1,683,754	1,685,817

City National Bank Holdings as of 6/30/23					
Asset Type	Asset Name	Quantity	Mkt Price	Mkt Value	Cost Basis
CORPORATE BONDS-DOMESTIC	BANK OF AMER MTN V-Q 3.458% 3/15/25	450,000	98.013	441,059	457,576
CORPORATE BONDS-DOMESTIC	CITIGROUP INC V-Q 3.352% 04/24/25	455,000	97.757	444,794	463,114
CORPORATE BONDS-DOMESTIC	JPMORGAN CHASE V-Q 4.023% 12/05/24	440,000	99.136	436,198	445,791
FOREIGN BONDS	SANTANDER UK PLC 4.000% 3/13/24	345,000	98.638	340,301	352,365
FOREIGN BONDS	BK MONTREAL MTN CONV 3.300% 2/05/24	440,000	98.476	433,294	446,262
FOREIGN BONDS	SUMITOMO MITSUI FINL 1.474% 7/08/25	495,000	91.837	454,593	496,642
FOREIGN BONDS	CANADIAN IMPERIAL BK 2.250% 1/28/25	445,000	94.814	421,922	452,446
MONEY MARKET SWEEP FUNDS	CNB DEPOSIT SWEEP	95,702	100.000	95,702	95,702
MUNICIPAL BONDS	WISCONSIN ST 0.361% 5/01/24	325,000	96.010	312,033	325,000
U.S. GOVT BONDS & NOTES	U.S. TREASURY NOTES 0.625% 7/31/26	575,000	89.090	512,268	542,249
U.S. GOVT BONDS & NOTES	U.S. TREASURY NOTES 0.125% 7/31/23	1,650,000	99.612	1,643,598	1,645,799
U.S. GOVT BONDS & NOTES	U.S. TREASURY NOTES 1.750% 3/15/25	625,000	94.594	591,213	616,716
U.S. GOVT BONDS & NOTES	U.S. TREASURY NOTES 2.500% 5/31/24	800,000	97.395	779,160	794,601
U.S. GOVT BONDS & NOTES	U.S. TREASURY NOTES 3.000% 7/31/24	1,650,000	97.465	1,608,173	1,647,295
U.S. GOVT BONDS & NOTES	U.S. TREASURY NOTES 4.500% 11/15/25	400,000	99.481	397,924	402,405
U.S. GOVT BONDS & NOTES	U.S. TREASURY NOTES 4.125% 1/31/25	1,000,000	98.430	984,300	992,180
U.S. GOVT BONDS & NOTES	U.S. TREASURY NOTES 4.000% 2/15/26	1,325,000	98.465	1,304,661	1,314,007
U.S. GOVT BONDS & NOTES	U.S. TREASURY NOTES 3.750% 4/15/26	1,000,000	97.875	978,750	998,984
U.S. TREASURY BILLS	U.S. TREASURY BILLS 9/07/23	90,000	99.059	89,153	86,706
U.S. TREASURY BILLS	U.S. TREASURY BILLS 9/28/23	500,000	98.753	493,765	488,227
				12,762,860	13,064,067

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

July 22, 2023

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

PENINSULA HEALTH CARE DISTRICT

CEO
1819 TROUSDALE DRIVE
BURLINGAME, CA 94010

[Tran Type Definitions](#)

Account Number: 20-41-002

June 2023 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	5,845,072.31
Total Withdrawal:	0.00	Ending Balance:	5,845,072.31



San Mateo County Treasurer
 555 County Center
 Redwood City, 94063
 (650) 599-1251 or (650) 599-7206

Statement Ending Date: 6/30/2023
 Account: 03407

STATEMENT OF ACCOUNT

Peninsula Health Care District - 03407

DATE	DESCRIPTION	DEBITS	CREDITS	ACCOUNT BALANCE
5/31/2023	Balance brought forward			\$3,587,640.33
6/30/2023	Ending Balance			\$3,587,640.33
7/1/2023	FY22-23 Interest Allocation Q4		\$27,723.36	\$3,615,363.69

RESOLUTION NO. 2023.06**RESOLUTION OF THE PENINSULA HEALTH CARE DISTRICT****AUTHORIZING INVESTMENT OF MONIES IN
THE LOCAL AGENCY INVESTMENT FUND**

WHEREAS, The Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Board of Directors of the Peninsula Health Care District (“Board of Directors”) hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interests of the Peninsula Health Care District (the “District”);

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors hereby authorizes the deposit and withdrawal of the District monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein.

BE IT FURTHER RESOLVED, as follows:

Section 1. The following District officers holding the title(s) specified hereinbelow **or their successors in office** are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

Lawrence W. Cappel – Board Chair
Dennis Zell – Board Secretary
Ana M. Pulido – Chief Executive Officer

Section 2. This resolution shall remain in full force and effect until rescinded by the Board of Directors by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer’s Office.

PASSED AND ADOPTED, by the Board of Directors of Peninsula Health Care District of State of California on August 24, 2023.

 Lawrence W. Cappel, Board Chair

ATTEST:

 Dennis Zell, Board Secretary

allcove San Mateo's Youth Advisory Group Years Wrap Up 2022-2023



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1

Recruitment this Year

- 20 total applicants and 18 interviewed
 - Ages 14 – 23
 - 9 females, 4 non-binary, 1 trans, 6 males
 - Representation from public, private, parochial high schools as well as one University student and one full time working youth
- Following interviews, we now have a total of 19 YAG members
 - 6 continuing on and 13 newly accepted members
 - Ages 14 – 23
 - 10 females, 5 males, 1 trans, 3 non-binary
 - Representation from public, private, and parochial high schools as well as one Community College student, one University Student, and one full time working youth.
 - The Nueva School, Hillsdale, Mercy, College of San Mateo, BASIS Independent Silicon Valley – San Jose, Aragon, San Mateo High, Capuchino, Crystal Springs Uplands, Burlingame High School, Serra, Pacific Bay Christian School, Skyline College, UC Santa Cruz.

allcove

2

Welcome our Youth Advisors



Toyo A.
Senior
Hillsdale High School/
Middle College

Jorge A.
Freshman
College of San Mateo

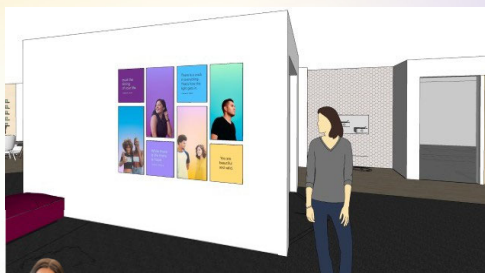








Vincent P.
Senior
Hillsdale High School



3

allcove San Mateo's Youth Advisory Group 2022 – 2023





-  **group rooms**
uplifting, energizing
-  **private conversation rooms**
safe, relaxed
-  **physical care rooms**
safe, relaxed
-  **conference room**
rest, reflect, calm, safe, relaxed
-  **flex services**
uplifting, energizing
-  **accent walls**
bright, energetic

4

allcove's Design

- Color theory
- Wayfinding
- Furniture




allcove


allcove Take some time to get oriented. What would you like to do today?

take a moment.
Find comfort in pause by visiting the cove.

talk to someone.
Emotional, physical, and social support services—on your own terms.

access services.
We offer a wide range of services designed with, by and for youth.


 the cove  check in first  appointments



5


Photography and Quote Wall

what it is
A photography and quote wall features our youth. Including photos and quotes from our youth



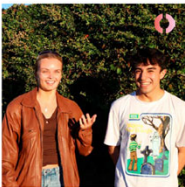
what emotion it communicates
Evokes a sense of connection by presenting stories and voices from the community

allcove



Youth Advisor
Sharon

"You are more precious to this world than you'll ever know."
— Lilli Reinhart




Youth Advisors
Ashley & Madly

"Your now is not your forever."
— John Green


Youth Advisor
Hannah & Christina


"Healing doesn't mean the damage never existed. It means the damage no longer controls your life."
— Akshay Dubey




Youth Advisor
Tara

"We don't heal in isolation, but in community."
— S. Kelley Harrell







6

This year's trainings

- Care Solace
- SOGIE (Sexual Orientation, Gender Identity and Expression) 101
- Be Sensitive, Be Brave

BE SENSITIVE, BE BRAVE FOR MENTAL HEALTH

Culturally Responsive Workshop on Mental Health

"Be Sensitive, Be Brave for Mental Health" infuses culture and diversity throughout a foundational workshop on mental health. This free workshop prepares community members to help friends and loved ones during times of distress, learn how to recognize mental health conditions, what to do when someone needs support, and tools for maintaining good mental health.

WHAT IS COVERED

- Identify someone in mental distress
- Practice being sensitive and brave in helping others
- Increase awareness of mental health resources
- Build resilience using a recipe for mental health
- Build cultural sensitivity around mental health
- Respond to community needs and decrease stigma

HOW THIS IS DELIVERED

- 2-hour workshop (virtual or in-person)
- Classroom size is about 15-20 participants
- Presentation with interactive breakout groups
- Available in English (to be offered in additional languages)

WHO THIS IS FOR

- High school age and above (to be offered in additional age groups)
- All community members including those who are not mental health or suicide prevention professionals

Want to Host or Take this Training?

CONTACT: Sylvia Tang
She/her/ella
STang@smcgv.org
650-578-7165

Provided by the San Mateo County Suicide Prevention Committee STAR VISTA

If you know someone who is in suicidal crisis or emotional distress, get 24/7 free confidential crisis support: Call 800-975-8289 or 1-800-375-8289 or text "SM" to 747474 or visit SanMateoCounty.org. To get involved or for more information about suicide prevention in San Mateo County, visit SMCHealth.org/SuicidePrevention

BEING AN EFFECTIVE TRANS ALLY

BEING AN ALLY IS IMPORTANT It is so easy to avoid you know that you are supportive and attentive to the needs of others. Here, an ally demonstrates that you want to help through the word for transgender community allies if you are not necessarily part of a particular group.

BE KIND Be kind, gentle, and respectful. Remember that you are not a doctor or a therapist. You are a friend. You are a person who is there to support and to be supportive.

DO YOUR HOMEWORK Use social media, blogs, websites and books to educate yourself on the issues. Doing your homework is important.

MAKE ALLY A VERB Being an ally is about being supportive and being strong with and for basic commitments.

APULOGIZE WHEN YOU MAKE A MISTAKE Everyone makes mistakes and that is okay. If and when someone calls out your mistakes, acknowledge it, own it, and move on. Don't come back and move on. Don't always admit your mistake, but admit the impact.

I'M SORRY.

UNDERSTAND YOUR PRIVILEGE Recognize the ways that being straight allows you to access workplaces, health care, or transcripts with ease. Think about the entitlements you take for granted for which others must fight.

LISTEN Experiences of transphobia can be complex, often the experiences of trans people. Listen to how you can provide support and be an ally.

DIFFERENT WAYS TO SUPPORT

BE SAFE You may need to stand beside someone to support them. Listen to their and make sure they're safe at all times.

BE FIRM You may need to stand in front of someone to help them stand firm and hurt.

BE KIND You may need to stand behind someone to support them. Recognizing that this is the strength we know what is best for them.

Being an ally isn't just about creating offering support in your work environment. It is also about creating a supportive and respectful social environment. There is no one-size-fits-all approach to being an ally.

#TRANSINCLUSION




This years events

- SAMCEDA's 70th anniversary event
- The Sandhill Foundation Wellness Community Event Panel
- The allcove Conference
- Star-Vista's Mental Health Matters Walk
- Edgewood Center's Wellness Starts with You event
- San Mateo High School and Aragon's opportunity fairs



Questions?



allcove

find your moment.

find your space.

find your center.



Cooperative Homes


In 2019 the **Peninsula Health Care District** generously reached out to AbilityPath to explore an opportunity to operate a Cooperative Living Home for adults with developmental disabilities on 16th Avenue in San Mateo.

The “Cooperative Living” model provides residences, tailored for individuals that are capable of living independently, with some additional supports.

- The homes typically do NOT have full time staff living in the residence.
- Residents receive Independent Living Services from AbilityPath.
- Parca provides property management (including gardening and maintenance) responsibilities – a service they have provided to our community for over 50 years!
- Parca ensures the property is occupied by qualified tenants and any lease violations are promptly identified, noticed in writing, and resolved.
- New residents are oriented to property rules and the expectations of co-op living, including:
 - Monthly co-op meetings are held to discuss expectations and problems.
 - Monthly social events are organized among the residents.
 - Housekeeping chores are organized, assigned and monitored by residents.
 - Residents get along with each other and any disputes are mediated.
 - Individual residents successfully maintain a budget for rent, utilities, food and other expenses.
 - Residents are able to pay their rent and utilities on time.
 - Individual residents develop the skills needed to carry out the household chores assigned to them.
 - Individual residents develop the skills needed to plan, shop for, and prepare healthy meals and acquire personal grooming supplies, clothes and other necessities.
 - Individual residents are supported to use public transit to connect to daily activities.


There is a dire need in San Mateo County for affordable housing for adults with intellectual and developmental disabilities.

This is a unique collaboration led by the Peninsula Health Care District and three other nonprofits, to provide 10 individuals with an affordable independent living solution.



Peninsula Health Care District
Cooperative Homes | Update

August 24, 2023

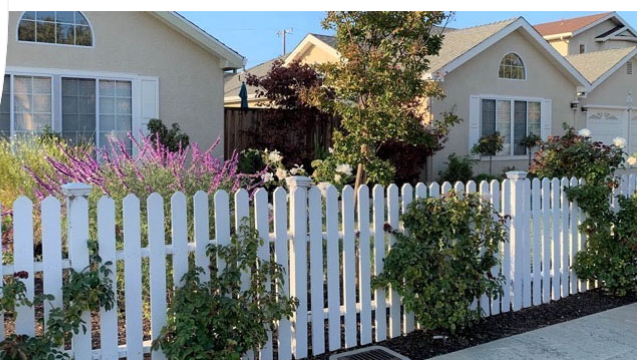


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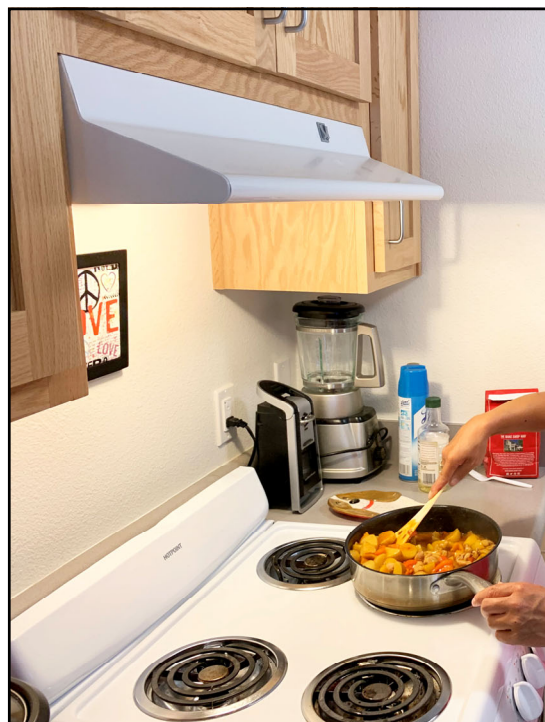
Review of Homes: 111 & 113 16th Ave San Mateo

Unique Coop Living Model:

- Partnership with PARCA & GGRC
- PARCA provides tenant management services
- AbilityPath provides Independent Living Service ("ILS") and employment/program services
- Two beautiful homes
- There is currently one vacancy
- 9 clients successfully living independently in the community



2

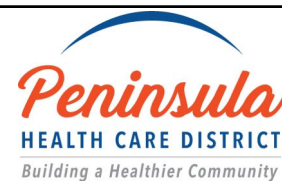


Cooperative Homes Project 16th Avenue San Mateo

- Each room has a private half bathroom and TV. We have offered furniture for each room, unless tenants prefer to bring their own bed, dresser, mirror, etc.
- There is a women's home and a men's home.

3

Thank You Peninsula Health Care District Board of Directors!



- Your generosity has made this unique, innovative arrangement possible.
- PHCD is helping address the housing needs of adults with developmental disabilities.
- 10 individuals are able to live independently and thrive in their community.
- Through PHCD's support, this project is an example of how innovative, collaborative efforts can work.
- **Together, AbilityPath, PARCA, Golden Gate Regional Center and Peninsula Health Care District are inspiring inclusion!**



4



FOUNDATION BOARD

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Board Chair

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Vice Chair

Jacqueline Pelka
Secretary

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CEO

Dana Floro
Director of Operations

Elena Ricevuto
Chief Investment Officer

Maria Reyes
Executive Assistant

Ksenia Chistykova
Program Assistant

Michelle Cooper
Grant Writer

August 16, 2023

Peninsula Healthcare District
Board of Directors
1819 Trousdale Drive
Burlingame, CA 94010

Re: SMCHF Request for Funding of Mammography Project

Dear PHCD Board of Directors:

An annual screening mammogram is proven to be the best way to detect breast cancer, but the type of mammogram is important. In 2014, the San Mateo Medical Center (SMMC) upgraded their equipment to digital mammography, which allowed a reduction in wait times for a screening from six months to one week. Technology has since advanced and the gold standard across all hospitals is now 3D imaging, however, our county hospital still runs on 2D.

3D imaging can detect up to 40 percent more cancers than 2D mammograms; it makes it easier for radiologists to get more accurate readings because they can look at the breast from different angles; and it provides fewer false alarms and decreases call-back rates that cause much anxiety.

San Mateo County Health Foundation is raising funds to upgrade two mammography machines for the medical center from 2D to 3D technology. Additionally, our goal is to purchase a mobile van to reach patients at all SMMC clinics, our homeless population, and farmworkers living and working on the Coast who have no easy way to get to their routine tests and medical appointments.

Over 77,000 patients come through the County hospital. Of those, roughly 35,000 reside in the boundaries of the Peninsula Healthcare District.

We are asking \$200,000 from Peninsula Healthcare District to use toward the \$1.7 Million estimated budget for this project. Through generous support from other granters, we have already raised \$650,000 in committed funding.

Thank you in advance for your time and consideration.

John Jurow
CEO



Funding for Mammography at San Mateo Medical Center (SMMC)

BREAST CANCER IN THE U.S.

About **264,000 women** and **2,400 men** are diagnosed annually

About **42,000 women** and **500 men** die each year

An estimated **300,590 people** will be diagnosed in 2023

297,790 of which are women, making it the most common cancer in American women. Every two minutes a woman is diagnosed with the disease.

About **1 out of every 100 breast cancers** diagnosed in the U.S. is found in a man

About 1 in 5 new breast cancers will be ductal carcinoma in situ (DCIS). DCIS is a non-invasive or pre-invasive breast cancer. **Nearly everyone with this early stage of breast cancer can be cured.**



2D MAMMOGRAPHY AT SMMC

77,000+ patients come through the County hospital.
Of those, roughly 35,000 reside in the boundaries of the
Peninsula Healthcare District.

In 2020 and 2021...

- **9,556** patients had a mammogram done at the hospital.
- **1,348** patients were called back due to insufficient imaging.
- **264** patients received false-positive & false-negative results.

In 2023...

- There have been **6,128** mammography and **1,540** ultrasound follow-ups.
- Our cancer detection rates are **4.1 out of 1,000** people who get screened are positive for breast cancer.



THE TYPE OF MAMMOGRAM MATTERS

An annual screening mammogram is proven to be the best way to detect breast cancer, but the type of mammogram is important.

3D Technology:

- Uses multiple low-dose X-ray images making it easier for radiologists to detect cancer because they can look at the breast from different angles
- Provides fewer false alarms because the improved technology decreases the call-back rate and can often prevent anxiety
- **Can detect up to 40 percent more cancers than 2D mammograms**

“We are able to find cancers that we would not have been able to find with 2D. The 3D exam will often detect cancers at an earlier stage, which typically gives...more treatment options and improved outcomes.” – Dr. Shadie Majidi, MD, radiologist and chief of breast imaging with the Froedtert & MCW health network





WHAT WE HOPE TO ACCOMPLISH

Raise Funding To:

- 1) Upgrade technology for two mammography machines from 2D to 3D technology (\$700K)
- 2) Purchase a mobile van to reach patients at all SMMC clinics (\$970K)

Total Goal: \$1.67M

Any additional funds from the 3D mammography fundraiser will go towards the mobile van.



Funding Opportunities:

*650K pledged as of July 25, 2023

- Peninsula Health Care District
- Stanford Medicine
- Sunlight Giving
- The Sobrato Organization
- Foundation Gala
- Other organizations/foundations
- SAGA 50K*
- San Mateo Medical Center 200K*
- Sequoia Healthcare District 200K*
- SMC Health Foundation 200K*

COUNTY SUPPORT

Why is Funding Needed?

The county is providing resources for over 77,000 patients to live a healthy life. The costs to run this are increasing and they are higher than ever. We need help from organizations like PHCD if there is a chance for us to make a real difference.

- The County contributes \$59M annually to the Medical Center for general operations.
- They have authorized the Medical Center to spend over \$100M over the next 3 years on Epic implementation and have contributed over \$10M to the effort.
- They also supported the new administrative wings of the Medical Center to meet seismic requirements, with a project cost of over \$200M for the Admin and Link buildings.
- They support smaller initiatives such as the upcoming CT replacement project for \$8M and \$5M for MRI.





San Mateo County Health Foundation
222 W. 39th, San Mateo, CA 94403
(650) 573-2655
smchf.org
@smchfoundation



DATE: August 6, 2023

TO: PHCD Board of Directors

FROM: Vickie Yee, CFO

SUBJECT: **Umbrella Insurance Quote for 1875 Trousdale and 111-113 16th Ave.**

At the June 2023 meeting, Paula Anderson, Commercial Line Manager at Risk Strategies, presented to the Board the insurance renewals. She indicated the District had an umbrella policy on all its properties except for 1875 Trousdale and 111-113 16th Ave. She suggested that the District add an umbrella to those properties. The Board asked management to obtain quotes from the Broker and bring them back to the Board.

Below is a summary of the umbrella quotes provided by Eva Matthews, our account manager at Risk Strategies. The complete proposals are attached to the memo.

1875 Trousdale Dr. (Fitness Center)

Quote from Philadelphia Insurance – the highest limit offered is \$2M. The underlying aggregate liability limit is \$3M, bringing the combined aggregate limit to \$5M. The annual premium for the \$2M Umbrella is \$950.

111-113 16th Ave. (San Mateo Homes)

Quote from Nautilus Insurance – Below are options based on an effective date of 7/18/23 – 6/30/24. The underlying aggregate liability policy is \$2M.

Limit of Insurance: Premium

\$1,000,000:	\$937
\$2,000,000:	\$1,764
\$3,000,000:	\$2,591
\$4,000,000:	\$3,418
\$5,000,000:	\$4,245

Ms. Matthews recommends carrying at least a \$1M Umbrella over the General Liability policies.

ACTION REQUESTED:

Management recommends that the Board accept the Umbrella policy quote for the \$2M for 1875 Trousdale Dr. and \$1M for 111-113 16th Ave properties for \$1,887.

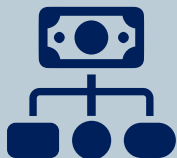
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- Never forget a payment with PHLY Recurring Payments
- Flexible Payment Plans
- Automated Payment Application for faster processing



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- Online – PHLY.com/MyPHLY
- Phone – 877.438.7459, option 1
- Mail – P.O. Box 70251, Philadelphia, PA 19176-0251



ON DEMAND CUSTOMER SERVICE ACCESS

- Live Chat - PHLY.com
- Phone - 877.438.7459
- Email - service@phly.com
- Hours: Monday - Friday 8:30 a.m. - 8:00 p.m. ET



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The PHLY Difference



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Risk Management Services

PHLY RMS RESOURCES

Welcome to Philadelphia Insurance Companies (PHLY)! As a PHLY customer, your organization now has access to tools and services that can assist in your risk management efforts. Our Risk Management Services (RMS) Consultants can provide in-person assistance, from leading employee safety meetings to providing valuable guidance regarding safety best practices.

PHLY also provides various risk management tools and resources at little or no additional cost to your organization.

To access these resources, please take a moment to [register on our website](#). If you already have an account on PHLY.com, please [log in](#) to access Risk Management Services resources.

Risk Management Resources

We encourage you to explore the following risk management resources:

PHLYTRAC

PHLYTrac: PHLY's telematics tool providing an online dashboard that tracks location, speeding, hard breaking, and other fleet statistics - PROVIDED AT NO COST TO ELIGIBLE PHLY CUSTOMERS!

[PHLYTRAC](#)

PHLYSENSE

The **PHLYSense** System is a property monitoring tool that uses a sensor to provide immediate alerts to hazardous property conditions, such as low temperature or the presence of moisture. Provided at no cost to our customers with property coverage.

[PHLYSENSE](#)

ABUSE PREVENTION RESOURCES

Abuse Prevention Resources: Online training and policy support to help improve the safety of child-serving operations (at no cost to our customers with Abuse coverage)

[Abuse Prevention System](#)

IntelliCorp

IntelliCorp: Provides a discounted background check package as well as discounted pricing for add-on services, such as Motor Vehicle Reports (MVRs).

[IntelliCorp](#)

SMARTER NOW! RMS WEB-BASED TRAINING

SmarterNow: PHLY's no-cost Learning Management System that provides online training, assignment, and reporting capabilities. Trainings include defensive driver, discrimination in the workplace, security awareness, and many more

[SMARTER NOW!](#)

WILSON ELSER

Wilson Elser Hotline: Provides two hours of legal consultation per occurrence. Provided at no cost for our Management and Professional and EPLI policyholders.

[Wilson Elser](#)

CONTACT

For questions about your organization's risk management needs and information on PHLY's Risk Management Services please contact PHLY RMS:
 Phone: 1.800.873.4552 #4 (Mon-Fri 8:30 a.m. - 5:00 p.m. ET)

E-mail: phlyrms@phly.com

800.873.4552 | **PHLY.com**

The PHLY *Difference*

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TOKIO MARINE GROUP
 To Be a *Good Company*

PROPOSAL FOR INSURANCE

Quotation Number: 16680923

Proposal Date: 07/19/2023

Named Insured and Mailing Address:

Peninsula Healthcare District
 1819 Trousdale Dr
 Burlingame, CA 94010-4509

Producer: 24198

RSC Insurance Brokerage Inc dba Cohn Rei
 700 Airport Blvd Ste 300
 Burlingame, CA 94010

Contact: Eva Matthews

Phone: (650)762-0400

Fax: (650)762-0490

Insurer: Philadelphia Indemnity Insurance Company

Policy Period From: 07/18/2023

To: 07/18/2024

Proposal Valid Until: 07/18/2023

at 12:01 A.M. Standard Time at your mailing address shown above.

Product: Health & Fitness Studios Umbrella

Submission Type: New Business

PHLY Representative: Law, Tyler R.

PHLY Representative Phone: (610) 617-7900

Email: Tyler.Law@phly.com

Underwriter: Thomson, Vicki L.

Underwriter Phone: (916) 865-2951

Email: Vicki.Thomson@phly.com

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO EXTEND INSURANCE AS STATED IN THIS PROPOSAL.

THIS PROPOSAL CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

	PREMIUM
Umbrella Liability Coverage	
Umbrella Limit: \$ 2,000,000	\$ 950.00
TOTAL	\$ 950.00

Optional Limits and Estimated Premiums

Optional Limit	Estimated Premium*
\$ 1,000,000	\$ 500

*Surcharges, taxes, processing fees and coverage sub-limits may vary by Umbrella limit requested. If you would like an "optional" Umbrella limit quoted, please contact your underwriter to obtain a formal Umbrella proposal and note the optional limit(s) you are requesting.

Bill Plan Options:

- 25% Down and 9 Installments - Combined premium must be \$6,000 and up
- 25% Down and 5 Installments - Combined premium must be at least \$3,333
- 25% Down and 3 Installments - Combined premium must be at least \$2,000
- 50% Down and 2 Installments - Combined premium must be at least \$2,000
- 12 equal installments available only on Auto Rental/Leasing policies
- Premiums under \$2,000 are Fixed Annual billing

All Bill Plans are subject to a minimum installment of \$500



PHILADELPHIA
INSURANCE COMPANIES

A Member of the Tokio Marine Group

59

One Bala Plaza, Suite 100
Bala Cynwyd, Pennsylvania 19004
610.617.7900 Fax 610.617.7940
PHLY.com

Proposal Date: 07/19/2023
Quotation Number: 16680923

Named Insured: Peninsula Healthcare District

The premium shown is subject to the following terms and conditions:

- * Any taxes, fees or surcharges included in the total premium shown on the proposal are not subject to installment billing.
- * A maximum per installment fee of \$5.00 may be included (some states may vary).



**PHILADELPHIA
INSURANCE COMPANIES**

A Member of the Tokio Marine Group

One Bala Plaza, Suite 100
Bala Cynwyd, Pennsylvania 19004
610.617.7900 Fax 610.617.7940
PHLY.com

60

Named Insured: Peninsula Healthcare District

Proposal Date: 07/19/2023
Quotation Number: 16680923

The producer placing this policy may receive commission and additional underwriting profit share incentives. These incentives are based on the underwriting performance of this producer's book of business. Any questions about the nature of this compensation should be directed to the producer.

In order to complete the underwriting process, we require that you send us the additional information requested in the "conditions" section of this proposal. We are not required to bind coverage prior to our receipt, review and underwriting approval, of said additional information. However, if we do bind coverage, it shall be for a temporary period of not more than 30 days. Such temporary binding of coverage shall be void ab initio ("from the beginning") if we have not received, reviewed and approved in writing such materials within 15 days from the effective date of the temporary binder. This 30 day temporary conditional binder may be extended only in writing signed by the Insurer. Payment of premium shall not operate to extend the binding period or nullify the automatic voiding as described above.

This quotation is strictly conditioned upon no material change in the risk occurring between the date of this proposal and the inception date of the proposed policy (including any claim or notice of circumstances that which may reasonably expected to give rise to a claim under any policy of which the policy being proposed by this letter is a renewal or replacement). In the event of such change in risk, the Insurer may in its sole discretion, whether or not this quotation has been already accepted by the Insured, modify and/or withdraw this quotation.

Subject to the terms and conditions outlined above and prior to the quote expiration date, this quote may be bound by signing and dating below and by initialing, on the previous page, the option to be bound. This form will then act as the binder of coverage for 30 days from the date signed and may be distinguished by the Quotation number on page 1. This binder is only valid for 30 days.

No coverage is afforded or implied unless shown in this proposal.

This proposal does not constitute a binder of insurance.

This proposal is strictly limited to the terms and conditions herein. Any other coverage extensions, deletions or changes requested in the submission are hereby rejected.

Signature of Authorized Insurance Representative

Date



One Bala Plaza, Suite 100
 Bala Cynwyd, Pennsylvania 19004
 610.617.7900 Fax 610.617.7940
 PHLI.com

**PHILADELPHIA INSURANCE COMPANIES
 DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE REJECTION OPTION**

Terrorism Premium (Certified Acts) \$ _____ 0 _____

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, you have a right to purchase insurance coverage for losses resulting from acts of terrorism. *As defined in Section 102(1) of the Act:* The term “act of terrorism” means any act or acts that are certified by the Secretary of the Treasury—in consultation with the Secretary of Homeland Security, and the Attorney General of the United States—to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT’S FEDERAL SHARE OF TERRORISM LOSSES IS 80% OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS’ LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

We will issue (or have issued) your policy with terrorism coverage unless you decline by placing an “X” in the box below.

NOTE: You will want to check with entities that have an interest in your organization as they may require that you maintain terrorism coverage (e.g. mortgagees).

	<p>I decline to purchase terrorism coverage. I understand that I will have no coverage for losses arising from ‘certified’ acts of terrorism, EXCEPT as noted above.</p>
--	---

You, as the Insured, have 30 days after receipt of this notice to consider the

selection/rejection of “terrorism” coverage. After this 30 day period, any request for selection or rejection of terrorism coverage WILL NOT be honored.

REQUIRED IN GA – LIMITATION ON PAYMENT OF TERRORISM LOSSES (applies to policies which cover terrorism losses insured under the federal program, including those which only cover fire losses):

The provisions of the Terrorism Risk Insurance Act, as amended, can limit our maximum liability for payment of losses from certified acts of terrorism. That determination will be based on a formula set forth in the law involving the national total of federally insured terrorism losses in an annual period and individual insurer participation in payment of such losses. If one or more certified acts of terrorism in an annual period causes the maximum liability for payment of losses from certified acts of terrorism to be reached, and we have satisfied our required level of payments under the law, then we will not pay for the portion of such losses above that maximum. However, that is subject to possible change at that time, as Congress may, under the Act, determine that payments above the cap will be made.

NAMED INSURED: Peninsula Healthcare District

INSURED'S SIGNATURE: _____

DATE: _____

CALIFORNIA PREMIUM REFUND DISCLOSURE NOTICE

In accordance with CAL. INS. CODE § 481.(c), we are notifying you that in the event that the first Named Insured cancels the insurance policy, we shall retain 10% of the unearned premium. The premium refunded to you will therefore be calculated as 90% of the pro rata unearned premium. But if cancellation takes place during the first year of a multiyear prepaid policy, we will return 90% of the pro rata unearned premium for the first year and the full annual premium for the subsequent years.

If you have an Equipment Breakdown policy or your policy contains an Equipment Breakdown Coverage Part, then the following premium refund calculation applies instead of that provided in the preceding paragraph. For the Equipment Breakdown policy premium or for the premium attributable to the Equipment Breakdown Coverage Part, we shall retain 25% of the unearned premium. The premium refunded to you will therefore be calculated as 75% of the pro rata unearned premium. But if cancellation takes place during the first year of a multiyear prepaid policy, we will return 75% of the pro rata unearned premium for the first year and the full annual premium for the subsequent years.

However, the penalties set forth in the preceding paragraphs will not apply under the following circumstances, even if the first Named Insured cancels the policy:

1. The Insured(s) no longer has a financial or insurable interest in the property or business operation that is the subject of insurance;
2. Cancellation takes place after the first year for a prepaid policy written for a term of more than one year; or
3. The policy is rewritten in the same insuring company or company group.

Named Insured: Peninsula Healthcare District

Proposal Date: 07/19/2023
Quotation Number: 16680923

FORM SCHEDULE

Form	Edition	Description
BJP-190-1	1298	Commercial Lines Policy Jacket
IL N 177	0912	California Premium Refund Disclosure Notice
PI-FEES-NOTICE 1	1119	Notice Late/Non-Sufficient Funds/Reinstatement Fee
PI-CANC-CA 1	1013	California Cancellation Amendment
PI-CXL-002	0519	Commercial Umbrella Liability Ins Policy Declarations
PI-CXL-001	0314	Commercial Umbrella Liability Insurance Policy
PI-CXL-004	0119	Directors And Officers Liability Exclusion
PI-CXL-006	0912	Employers Liability (Stop Gap) Exclusion
PI-CXL-007	0519	Abuse Or Molestation Exclusion
PI-CXL-008	0616	Automobile Coverage Exclusion
PI-CXL-014	0912	Subsidence Exclusion
PI-CXL-032	0912	Fungi Or Bacteria Exclusion
PI-CXL-039	0115	Cap On Losses From Certified Acts Of Terrorism
PI-CXL-041	0516	General Liability Follow Form Endorsement
PI-CXL-068	0912	Employee Benefits Liability Exclusion
PI-CXL-075	0314	Lead Liability Exclusion
PI-CXL-088	0314	Access Or Disclosure Of Confidential Info W/Exception
PI-CXL-099	0116	Recording And Distribution Of Material Or Information
PI-CXL-100	0119	Absolute Cyber Liability And Electronic Exclusion
PI-CXL-111	0719	Limit Of Ins Excl Clause Minimum Limit Requirement
PI-CXL-113	0118	Per Location / Per Project Agg Limit Of Ins Exclusion
PI-CXL-117	0119	Silica Or Silica-Related Dust Exclusion
PI-CXL-137	0422	Total Exclusion - PFC/PFAS
PI-CXL-CA 1	0912	California Changes - Cancellation And Nonrenewal
PI-CXL-CA 2	0912	California Changes
PI-UMTER-DN	1220	Disclosure Notice Of Terrorism Ins Cov Rejection Opt



A Member of the Tokio Marine Group

One Bala Plaza, Suite 100
Bala Cynwyd, Pennsylvania 19004
610.617.7900 Fax 610.617.7940
PHLY.com

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Proposal Date: 07/19/2023
Quotation Number: 16680923

Named Insured: Peninsula Healthcare District

UMBRELLA LIABILITY

Total: \$ 950.00

Includes Total Taxes of: Not Applicable

LIMITS OF INSURANCE

EACH OCCURRENCE LIMIT
(LIABILITY COVERAGE) \$ 2,000,000

PERSONAL & ADVERTISING INJURY LIMIT \$ 2,000,000 Any one person or organization

PRODUCTS COMPLETED OPERATIONS AGGREGATE LIMIT \$ 2,000,000

GENERAL AGGREGATE LIMIT (LIABILITY COVERAGE) (except with respect to Auto Liability and Products Completed Operations) \$ 2,000,000

RETAINED LIMIT

RETAINED LIMIT: \$ 10,000



SCHEDULE OF UNDERLYING INSURANCE

Employers' Liability

Company:

Policy Number:

Policy Period:

Minimum Applicable Limits

Bodily injury by accident	\$	Each Accident
Bodily injury by disease	\$	Each Employee
Bodily injury by disease	\$	Policy Limit

Commercial General Liability

Occurrence

Claims-Made

Company: Philadelphia Insurance

Policy Number: PHPK1845553-005

Policy Period: 07/18/2023 07/18/2024

Retroactive Date: Not Applicable

Minimum Applicable Limits:

General Aggregate	\$	3,000,000
Products-Completed Operations Aggregate	\$	3,000,000
Personal And Advertising Injury	\$	1,000,000
Each Occurrence	\$	1,000,000

Commercial Auto Liability

Company:

Policy Number:

Policy Period:

Minimum Applicable Limits

Garage Aggregate Limit For Other Than Autos (if applicable)	\$
Each Accident	\$

Professional Liability

Occurrence

Claims-Made

Company:

Policy Number:

Policy Period:

Retroactive Date:

Minimum Applicable Limits

\$
\$



Employee Benefits Liability

Occurrence

Claims-Made

Company:

Policy Number:

Policy Period:

Retroactive Date:

Minimum Applicable Limits

\$

\$

Abuse or Molestation

Occurrence

Claims-Made

Company:

Policy Number:

Policy Period:

Retroactive Date:

Minimum Applicable Limits

\$

\$

Directors & Officers Liability

Occurrence

Claims-Made

Company:

Policy Number:

Policy Period:

Retroactive Date:

Minimum Applicable Limits

\$

\$

Liquor Liability

Occurrence

Claims-Made

Company:

Policy Number:

Policy Period:

Retroactive Date:

Minimum Applicable Limits

\$

\$



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Watercraft Liability

Occurrence

Claims-Made

Company:

Policy Number:

Policy Period:

Retroactive Date:

Minimum Applicable Limits

\$

\$

Other Coverages Not Included in Above

Occurrence

Claims-Made

Company:

Policy Number:

Policy Period:

Retroactive Date:

Minimum Applicable Limits

\$

\$



PHILADELPHIA
INSURANCE COMPANIES

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One Bala Plaza, Suite 100
Bala Cynwyd, Pennsylvania 19004
610.617.7900 Fax 610.617.7940
PHLY.com

Taxes, Surcharges, and Fees Notice

*Note: The above proposal may not account for local taxes, Surcharges, and/or fees mandated by the State in which you/your business operate(s). The final policy will include a description of how local taxes, surcharges and fees, if applicable, have been allocated as determined by the risk location. Please contact a PHL Y representative if you have any questions.



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07/19/2023

Peninsula Healthcare District
1819 Trousdale Dr
Burlingame, CA 94010-4509

Specimen

Tg<'16680923

Dear Valued Customer:

Thank you very much for choosing Philadelphia Insurance Companies (PHLY) for your insurance needs. Our A++ (Superior) AM Best financial strength rating is one reason why over 700,000 policyholders have put their trust in us. We invite you to experience The PHLY Difference, which includes:

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- Best in Class Claims Experience
- Industry Leading Coverage
- Team PHLY Working for You!

We realize you have a choice in insurance companies, and we truly appreciate your business. Welcome to TeamPHLY, and please visit us at PHLY.com to learn more about The PHLY Difference!

Sincerely,

John W. Glomb, Jr.
President & CEO
Philadelphia Insurance Companies

JWG/sm

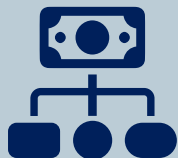
PHLY Customer Service

VISIT MyPHLY.COM TO GET STARTED



MyPHLY ONLINE PORTAL

- Enhanced Self Service Options and Mobile Browsing
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- Direct Deposit Commission Payments
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- Receive invoice direct from PHLY
- Go Paperless with e-billing
- Never forget a payment with PHLY Recurring Payments
- Flexible Payment Plans
- Automated Payment Application for faster processing



PAYMENT OPTIONS

- Online – PHLY.com/MyPHLY
- Phone – 877.438.7459, option 1
- Mail – P.O. Box 70251, Philadelphia, PA 19176-0251



ON DEMAND CUSTOMER SERVICE ACCESS

- Live Chat - PHLY.com
- Phone - 877.438.7459
- Email - service@phly.com
- Hours: Monday - Friday 8:30 a.m. - 8:00 p.m. ET



The PHLY *Difference*

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The PHLY Difference



PHLY Customer Service

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- Net Promoter Score among the industry's best
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TEAMPHLY - working for you!

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- Account Stewardship
- Giving back to local communities



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- PHLYTrac GPS Program
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- Abuse Prevention Systems Program
- PHLYSense Temperature/Water Monitoring Program



Industry Leading coverages

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- Industry specific coverage enhancements
- Admitted & Non-admitted



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Philadelphia Insurance Companies is the marketing name for the insurance company subsidiaries of the Philadelphia Consolidated Holding Corp., a Member of the Tokio Marine Group. Coverage(s) described may not be available in all states and are subject to underwriting and certain coverage(s) may be provided by a surplus lines insurer. Surplus lines insurers do not generally participate in state guaranty funds and insureds are therefore not protected by such funds. | © 2021 Philadelphia Consolidating Holding Corp., All Rights Reserved.





Risk Management Services

PHLY RMS RESOURCES

Welcome to Philadelphia Insurance Companies (PHLY)! As a PHLY customer, your organization now has access to tools and services that can assist in your risk management efforts. Our Risk Management Services (RMS) Consultants can provide in-person assistance, from leading employee safety meetings to providing valuable guidance regarding safety best practices. PHLY also provides various risk management tools and resources at little or no additional cost to your organization. To access these resources, please take a moment to [register on our website](#). If you already have an account on PHLY.com, please [log in](#) to access Risk Management Services resources.

Risk Management Resources

We encourage you to explore the following risk management resources:

PHLYTRAC

PHLYTrac: PHLY's telematics tool providing an online dashboard that tracks location, speeding, hard breaking, and other fleet statistics - PROVIDED AT NO COST TO ELIGIBLE PHLY CUSTOMERS!

[PHLYTRAC](#)

PHLYSENSE

The **PHLYSense** System is a property monitoring tool that uses a sensor to provide immediate alerts to hazardous property conditions, such as low temperature or the presence of moisture. Provided at no cost to our customers with property coverage.

[PHLYSENSE](#)

ABUSE PREVENTION SYSTEMS

Abuse Prevention Resources: Online training and policy support to help improve the safety of child-serving operations (at no cost to our customers with Abuse coverage)

[Abuse Prevention System](#)

IntelliCorp

IntelliCorp: Provides a discounted background check package as well as discounted pricing for add-on services, such as Motor Vehicle Reports (MVRs).

[IntelliCorp](#)

SMARTER NOW! RMS WEB-BASED TRAINING

SmarterNow: PHLY's no-cost Learning Management System that provides online training, assignment, and reporting capabilities. Trainings include defensive driver, discrimination in the workplace, security awareness, and many more

[SMARTER NOW!](#)

WILSON ELSER

Wilson Elser Hotline: Provides two hours of legal consultation per occurrence. Provided at no cost for our Management and Professional and EPLI policyholders.

[Wilson Elser](#)

CONTACT

For questions about your organization's risk management needs and information on PHLY's Risk Management Services please contact PHLY RMS:
Phone: 1.800.873.4552 #4 (Mon-Fri 8:30 a.m. - 5:00 p.m. ET)
E-mail: phlyrms@phly.com

800.873.4552 | **PHLY.com**

The PHLY *Difference*

Philadelphia Insurance Companies is the marketing name for the insurance company subsidiaries of the Philadelphia Consolidated Holding Corp., a Member of the Tokio Marine Group. Coverage(s) described may not be available in all states and are subject to underwriting and certain coverage(s) may be provided by a surplus lines insurer. Surplus lines insurers do not generally participate in state guaranty funds and insureds are therefore not protected by such funds. | © 2021 Philadelphia Consolidating Holding Corp., All Rights Reserved.





A Member of the Tokio Marine Group

**NOTICE
LATE FEE
NON-SUFFICIENT FUNDS FEE
REINSTATEMENT FEE**

Late Fee

Please be advised that if your payment is late (payment is not received within five days of the payment due date indicated on the invoice), you will be charged a late fee of \$25* (where permitted).

Non-Sufficient Funds Fee

Please be advised that if your payment is returned for non-sufficient funds, you will be charged a fee of \$25** (where permitted).

Reinstatement Fee

Please be advised that if your policy is cancelled due to non-payment of the premium and we agree to reinstate your policy, you will be charged a reinstatement fee of \$50*** (where permitted).

These fees are in addition to any premium owed on the policy and each fee can apply more than once during the policy term.

*\$10 in Florida, Maryland, South Carolina

**\$15 in Florida and \$20 in New York

***\$25 in Delaware, Georgia, New Hampshire and New Mexico; and \$15 in Kansas and Nebraska

Philadelphia Indemnity Insurance Company
Form Schedule – Policy

Policy Number: 16680923

Forms and Endorsements applying to this Coverage Part and made a part of this policy at time of issue:

Form	Edition	Description
BJP-190-1	1298	Commercial Lines Policy Jacket
IL N 177	0912	California Premium Refund Disclosure Notice
PI-FEES-NOTICE 1	1119	Notice Late/Non-Sufficient Funds/Reinstatement Fee
PI-CANC-CA 1	1013	California Cancellation Amendment

Philadelphia Indemnity Insurance Company

Form Schedule – Umbrella Liability

Policy Number: 16680923

Forms and Endorsements applying to this Coverage Part and made a part of this policy at time of issue:

Form	Edition	Description
PI-CXL-002	0519	Commercial Umbrella Liability Ins Policy Declarations
PI-CXL-001	0314	Commercial Umbrella Liability Insurance Policy
PI-CXL-004	0119	Directors And Officers Liability Exclusion
PI-CXL-006	0912	Employers Liability (Stop Gap) Exclusion
PI-CXL-007	0519	Abuse Or Molestation Exclusion
PI-CXL-008	0616	Automobile Coverage Exclusion
PI-CXL-014	0912	Subsidence Exclusion
PI-CXL-032	0912	Fungi Or Bacteria Exclusion
PI-CXL-039	0115	Cap On Losses From Certified Acts Of Terrorism
PI-CXL-041	0516	General Liability Follow Form Endorsement
PI-CXL-068	0912	Employee Benefits Liability Exclusion
PI-CXL-075	0314	Lead Liability Exclusion
PI-CXL-088	0314	Access Or Disclosure Of Confidential Info W/Exception
PI-CXL-099	0116	Recording And Distribution Of Material Or Information
PI-CXL-100	0119	Absolute Cyber Liability And Electronic Exclusion
PI-CXL-111	0719	Limit Of Ins Excl Clause Minimum Limit Requirement
PI-CXL-113	0118	Per Location / Per Project Agg Limit Of Ins Exclusion
PI-CXL-117	0119	Silica Or Silica-Related Dust Exclusion
PI-CXL-137	0422	Total Exclusion - PFC/PFAS
PI-CXL-CA 1	0912	California Changes - Cancellation And Nonrenewal
PI-CXL-CA 2	0912	California Changes
PI-UMTER-DN	1220	Disclosure Notice Of Terrorism Ins Cov Rejection Opt

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CALIFORNIA CANCELLATION AMENDMENT

The following provision is added to the Cancellation Policy Condition and supersedes any language to the contrary:

If this policy is cancelled, we will send the first Named Insured any premium refund due.

1. If we cancel, the refund will be pro rata.
2. If the first Named Insured cancels, the refund may be less than pro rata pursuant to a disclosure notice attached to this policy.

The cancellation will be effective even if we have not made or offered a refund.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

SUBSIDENCE EXCLUSION

This endorsement modifies insurance provided under the following:

COMMERCIAL UMBRELLA LIABILITY INSURANCE POLICY

SECTION I – COVERAGES, 3. Exclusions is amended to include the following additional exclusion:

This insurance does not apply to any liability, damage, loss, cost or expense, whether direct or indirect, arising out of, caused by, resulting from, contributed to or aggravated by the subsidence of land, including any: settling, expansion, sinking, slipping, falling away, tilting, caving in, shifting, eroding, mud flow, rising, or any other movement of land or earth if any of the foregoing emanate from the operations of the insured or any other person for whose acts the insured is legally liable.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**GENERAL LIABILITY FOLLOW FORM ENDORSEMENT**

This endorsement modifies insurance provided under the following:

COMMERCIAL UMBRELLA LIABILITY INSURANCE POLICY

This policy is intended to include Commercial General Liability Coverage.

The Commercial General Liability insurance provided will follow the same provisions, exclusions and limitations that are contained in the applicable "underlying insurance" shown in the Schedule of Underlying Insurance unless otherwise directed by this policy, or an endorsement to this policy.

To the extent that such provisions differ or conflict, the provisions of this policy will apply. However, the coverage provided under this policy will not be broader than that provided by the applicable "underlying insurance."

Any per location or per project aggregate limit of insurance that is extended in the applicable "underlying insurance" shown in the Schedule of Underlying Insurance will not apply to the coverage provided by this endorsement.

COMMERCIAL EXCESS LIABILITY QUOTE

Quote Date:	07/18/2023	To:	Risk Strategies
Transaction Type:	New	Attention:	Eva Matthews
Insured Name:	Peninsula Health Care	From:	Brandon Lewis
DBA:		Email:	brandon.lewis@rtspecialty.com
Policy Term:	07/18/2023 - 06/30/2024		
Quote Number:	271789901		

We are pleased to offer the following Terms and Conditions based on information received. This quotation is valid for 60 days. Please review carefully as coverage may not be exactly as requested on the application. Please refer to policy for additional Terms and Conditions. All Certificates of Insurance that are in conjunction with this quote must be issued on an unaltered ACORD form. Such Certificates of Insurance are not required to be forwarded to the Insurance Company.

INSURANCE COMPANY: Nautilus Insurance Company (AM Best A+ XV) www.nautilusinsgroup.com
COVERAGE FORM: Commercial Excess Liability Policy (NE 00 31), Defense In Addition to the Limit of Liability
LIMIT OF INSURANCE: \$ 5,000,000 Each Occurrence Limit/Aggregate

PREMIUM SUMMARY:

	Without Terrorism Coverage	With Terrorism Coverage
Premium	\$ 4,245.00	\$ 4,245.00
Terrorism Coverage:	\$ N/A	\$ 75.00
TOTAL	\$ 4,245.00	\$ 4,320.00

Minimum Earned Premium

If the insured cancels this policy, we will retain no less than \$250 or 25% of the Total Premium, whichever is greater.

OFAC Notice

The Office of Foreign Assets Control (OFAC) administers and enforces sanctions policy and designates individuals and organizations that may be restricted from purchasing or maintaining insurance coverage or claiming benefits of such insurance under this policy. Refer to form E915 for further explanation. For a list of restricted individuals or organizations, refer to www.treasury.gov/ofac.

Other Limit Options

Limit of Insurance	Without Terrorism	With Terrorism
\$1,000,000	\$937	\$1,012
\$2,000,000	\$1,764	\$1,839
\$3,000,000	\$2,591	\$2,666
\$4,000,000	\$3,418	\$3,493
\$5,000,000	\$4,245	\$4,320

Premium shown for Other Limit Options does not include taxes & fees

UM/UIM not included for FL, LA, NH, & WV

CONFIDENTIALITY NOTICE: The transmitted documents contain private, privileged and confidential information belonging to the sender. The information therein is solely for the use of the addressee. If your receipt of this transmission has occurred as the result of an error, please immediately notify us so we can arrange for the return of the original documents. In such circumstances, you are advised that you may not disclose, copy, distribute or take any other action in reliance on the information transmitted.

Quote Date: 07/18/2023
Insured Name: Peninsula Health Care

SCHEDULE OF UNDERLYING INSURANCE

Commercial General Liability (01) \$ 1,000,000 Each Occurrence
 \$ 2,000,000 General Aggregate
 \$ 2,000,000 Products-Completed Operations Aggregate
 \$ 1,000,000 Personal & Advertising Injury - Any one person or organization

**Underlying Carriers must be A.M. Best's rated A- V or better.
 Captives, Master Policies, Risk Retention Groups, Self-Insured Funds, etc. are not acceptable.**

SCHEDULE OF FORMS AND ENDORSEMENTS

Form Number	Form Title
JNE0944 (07/20)	NIC Commercial Excess Liability Policy Jacket
DNE2110 (01/19)	Nautilus Excess Liability Policy Declarations
DE2510 (10/21)	Schedule Of Underlying Insurance
D-2 (12/19)	Important Notice
EU0005 (10/14)	Schedule of Forms
NE0031 (01/19)	Commercial Excess Liability Policy
E609 (09/21)	Economic or Trade Sanctions Endorsement
E906CA (08/21)	Service of Suit - California
E915 (09/21)	U.S. Treasury Department's Office of Foreign Assets Control (OFAC) Advisory Notice to Policyholders
E919 (01/23)	Privacy Notice
NE0062 (01/19)	Exclusion - Employee Benefits Liability
NE0072 (01/19)	Exclusion - All Autos
NE0074 (03/22)	Exclusion - Employer's Liability
NE0093 (01/19)	Exclusion - Toxic Metals
NE0095 (03/22)	Exclusion - Cyber Incident
NE0100 (01/19)	Exclusion - Unmanned Aircraft
NE0101 (01/19)	Exclusion - Professional Services
NE0134 (10/21)	Exclusion - Communicable or Infectious Disease
NE0136 (02/21)	Exclusion - Swimming Pools
NE0138 (07/22)	Habitability Exclusion
NE0142 (12/22)	Exclusion - Perfluoroalkyl And Polyfluoroalkyl Substances (PFAS)

*Exclusions Built Into The Commercial Excess Liability Policy (NE 00 31)

Asbestos, Automobile First Party, Uninsured/Underinsured Motorists, ERISA, Employment-Related Practices, Fungi or Bacteria, Lead, Medical Payments, Named Insured versus Named Insured, Nuclear Energy Liability, Pollution, Recording and Distribution of Material or Information in Violation of Law, Silica, Sublimited Coverage, War, Workers' Compensation.

REQUIREMENTS PRIOR TO BINDING

COMMENTS/ADDITIONAL REQUIREMENTS

CONFIDENTIALITY NOTICE: The transmitted documents contain private, privileged and confidential information belonging to the sender. The information therein is solely for the use of the addressee. If your receipt of this transmission has occurred as the result of an error, please immediately notify us so we can arrange for the return of the original documents. In such circumstances, you are advised that you may not disclose, copy, distribute or take any other action in reliance on the information transmitted.

POLICYHOLDER NOTICE

ACCEPTANCE OR REJECTION OF TERRORISM INSURANCE COVERAGE

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, (the "Act"), you have a right to purchase insurance coverage for losses resulting from acts of terrorism, *as defined in Section 102(1) of the Act*: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury—in consultation with the Secretary of Homeland Security, and the Attorney General of the United States—to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion. Coverage under your policy may be affected as follows:

YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 80% BEGINNING ON JANUARY 1, 2020 OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE ACT CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

Acceptance or Rejection of Terrorism Insurance Coverage

<input type="checkbox"/> I hereby elect to purchase terrorism coverage, subject to the limitations of the Act, for acts of terrorism as defined in the Act, for a flat premium of \$ 75.00 .
<input type="checkbox"/> I hereby decline to purchase terrorism coverage for certified acts of terrorism. I understand that I will have no coverage for losses resulting from certified acts of terrorism.

Policyholder/Applicant's Signature	Peninsula Health Care Named Insured
Print Name	Policy Number
Date	Nautilus Insurance Company Insurance Company

PRIVACY NOTICE

W. R. Berkley Corporation Notice of Privacy Policies

For additional information about our Privacy Policies and how we collect, use, and share personal information, and to make a consumer request, please see our online Privacy Policy at: <https://www.berkley.com/privacy>.

If you would like to receive a paper copy of this Notice and/or our Privacy Policies, please contact us at either nic_regulatory@nautilus-ins.com or 480-509-6627.

Notice of Personal Information Collected (Pursuant to the California Consumer Privacy Act, as revised by the California Privacy Rights Act (collectively, the CCPA))

This notice applies only to information received and collected by W. R. Berkley Corporation ("Berkley") from residents of the state of California. Berkley's insurance business is conducted through more than 50 operating units that underwrite on behalf of the various insurance company subsidiaries. Most operating units are not legal entities.

In this notice, when we refer to "we", "us", "our" or "operating unit(s)" it means one or more of Berkley and/or its operating units and insurance company subsidiaries.

When we refer to "you" or "your" in this notice, we mean a resident of the state of California who is a potential customer, customer, contractor, claimant or other person related to an insurance policy or claim, and whose personal information we may collect. More information about W. R. Berkley Corporation operating unit subsidiaries can be found on <https://www.berkley.com/businesses>.

Below is a table showing the categories of personal information that we may collect in the course of performing insurance services and how it is used. Not every operating unit collects every category of personal information or uses it in all the ways listed below.

For additional information about how we collect, use, and share and disclose personal information about California consumers' rights under the CCPA, and to make a consumer request, please see our California Consumer Privacy Policy at: <https://www.berkley.com/privacy#californiaCollectionAtNotice>.

[continued on next page]

Personal Information Category	How it is Used
<p style="text-align: center;">Identifiers</p> <p>(such as real name, alias, postal address, unique personal identifier, online identifier, Internet Protocol address, email address, account name, social security #, driver's license #, passport #, or other similar identifiers.)</p> <p>Any categories of personal information described in subdivision (e) of Section 1798.80 of the California Civil Code</p> <p>(such as signature, telephone #, insurance policy #, bank account number, credit card number, etc.)</p> <p>Other Sensitive Information under California Law (Examples: physical description, financial information, medical information, etc.)</p> <p>Characteristics of protected classifications under California or federal law (Examples: race, sex, color, religion, national origin, marital status, etc.)</p> <p>Biometric information (Examples: fingerprints, keystroke patterns, gait patterns, sleep/health data, etc.)</p> <p>Geolocation Data (Information to identify physical location)</p> <p>Audio, electronic, visual, thermal, olfactory, or similar information (Examples: audio and video recordings)</p> <p>Professional or employment-related information (Examples: job history, education history, etc.)</p> <p>Education information (information not publicly available as defined as information that is not publicly available personally identifiable information as defined in the Family Educational Rights and Privacy Act (20 U.S.C. Sec. 1232g; 34 C.F.R. Part 99))</p>	<p>To perform insurance services for policyholders/beneficiaries/claimants; maintain and improve quality of services; security; prevent fraud and improper use; internal research; identify and repair errors; comply with laws and regulations.</p>
<p>Commercial information (Examples: records of personal property, products, and services purchased or obtained, etc.)</p>	<p>To perform insurance services for policyholders/beneficiaries/claimants; security; prevent fraud and improper use; internal research; collections; comply with laws and regulations.</p>
<p>Internet or other electronic network activity information (Examples: browsing/search history, visitor's interaction with a website, etc.)</p>	<p>To perform insurance services for policyholders/beneficiaries/claimants; maintain and improve quality of services; security; prevent fraud and improper use; internal research; identify and repair errors; comply with laws and regulations.</p>
<p>Inferences drawn from any of the other information identified in this subdivision (use of any of the above categories to create a profile about a consumer)</p>	<p>To perform insurance services for policyholders/beneficiaries/claimants; maintain and improve quality of services; security; prevent fraud and improper use; internal research; identify and repair errors; comply with laws and regulations.</p>

This notice was updated on January 1, 2023



Board Report

August 2023

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Board Report Focus Areas

The Peninsula Health Care District's Bi-Monthly District report, formerly the monthly staff reports, will provide the progress and developments of the District's Strategic Plan. The report is a result of districtwide efforts and presents a synopsis of the work the CEO and staff are leading on behalf of the Peninsula Health Care District's community investment.



"Goals can only be reached through a vehicle of a plan. There is no other route to success. "

- Pablo Picasso

2023-23 Strategic Theme

Create a common strategic framework for each of our core programs, with a focus on establishing metrics and funding support commensurate with the community benefit.

Strategic Goals at a Glance

1 Preventive Health



Preventive Health One-Year Goals

- 1.1 Sponsor Community Health Events
- 1.2 Conduct Vaccination Programs Needs Assessment
- 1.3 Blue Zones Research & Integration
- 1.5 Conduct Substance Use Needs Assessment
- 1.6 Conduct Health Screenings Needs Assessment
- 1.7 Develop Programming & Increase Membership for the Health & Fitness Center

2 Mental Health



Mental Health One-Year Goals

- 2.1 Launch allcove™ San Mateo
- 2.2 Develop SMC Youth Mental Health Strategic Plan
- 2.3 Review Care Solace Program Impact
- 2.4 Participate in Mental Health Events
- 2.5 Diversify Youth Advisory Group
- 2.6 Conduct Senior Mental Health Needs Assessment

3 Dental Health



Dental Health One-Year Goals

- 3.1 Review Financial Model & Long-Term Sustainability
- 3.2 Provide Access to Oral Health Care & Education

4 Integrated Services



Intergrated Services One-Year Goals

- 4.1 Define Community Hub Programs, Services & Financial Sustainability Model
- 4.2 Review & Assess Grants Program
- 4.3 Increase Occupancy at The Trousdale Assisted Living Facility

Report Highlights

Preventive Health

- Substance Abuse and Mental Health community events scheduled for Fall 2023 and Spring 2024
- Health assessment data available next month via San Mateo County and the Social Health Equity Project
- Incorporating Blue Zone components to allcove™ San Mateo, Fitness Center and The Trousdale
- Expansion of program offerings and services at the Fitness Center

Mental Health

- Visited allcove™ Beach Cities to help inform our opening plan
- Launched allcove™ Community Consortium
- New \$1M two-year grant cycle available to support allcove operations
- Participation in the inaugural meeting of the Standing with Youth: Blueprint for School and Transition-Age Youth Well-Being Steering Committee

Dental Health

- FQHC Task Force has been assembled and will meet on August 23, 2023
- Expanded the Outreach and Education Program for Seniors/Older Adults to include oral health education presentations (both in-person and virtual) and on-site dental screenings

Integrated Services

- Hub Leadership team exploring different operational models and soliciting feedback from SDC
- CHIC committee identified future data points that will help guide grant awards
- The Trousdale is at 87% occupancy and provided 40 guided tours in the last month and a half

1.1

Community Health Events

Partner and host community health resource events.

PHCD is partnering with Parent Venture to host two community health events. The first event will be in the Fall on October 19th at 5:30pm. The topic will be mental health in order to help ramp up awareness and excitement for the allcove™ San Mateo opening by the winter of 2023. Dr. Steve Adelsheim and Dr. Shashank Joshi, youth mental health experts at Stanford University School of Medicine, have been confirmed as speakers. The second event will be in Spring and focused on substance use. We are currently exploring dates, times and speaker options for that event. More to come in following months.

The Fitness Center has relaunched Health & Wellness sessions for their members and is making it available to the broader community. The Trousdale also continues to host Health and Wellness workshops for their residents and community at-large.

The District is also working to partner Sonrisas Dental Health with The Trousdale to provide Oral Health Presentations at least twice a year, and possibly hold a few events in which Sonrisas would provide free oral health kits and answer dental-related questions.

1.2, 1.5,
1.6

Vaccination Program, Health Screenings & Substance Use

Create a strategic framework by conducting research and an analysis of the District's health needs.

During the last couple of months, the Chief Executive Officer has spent time meeting with leaders in San Mateo County to understand health needs and access data available to help PHCD's strategic goal of assessing community health needs in order to develop a framework that will become a guiding compass.

Most recently, CEO Pulido met with Supervisor Pine, the Social Health Equity Project and the Chief of San Mateo County Health to collect and leverage health data that has been recently collected. The Social Health Equity Project conducted a comparative analysis of Community Health Needs Assessments from 6 health care organizations, and San Mateo County Health is getting ready to share an updated San Mateo County Health Assessment report. PHCD has also recently joined the Commission on Aging to keep apprised of the latest needs, resources and services available to the older adults and seniors.

The District anticipates being able to hire a Strategic Initiatives Director in the coming month in order to have the capacity to perform a deep dive into the data and start building the framework for community health screenings, substance use prevention, and a vaccination program.

1.3

Blue Zones

Identify and implement opportunities for carrying out key components of the Blue Zone program across the District.

The District has begun to explore how its programs and services currently incorporate Blue Zone components, and will identify opportunities to integrate this proven model for transforming the health of large populations.

allcove™ is exploring the possibility of making the program a Blue Zone center. YAG Specialist Jackie Almeswill initiate this work by leading discussions with the YAG to determine how youth could incorporate plant-based nutrition while still appealing to youth.

The Fitness Center is currently in discussions with The Trousdale to launch Walking Clubs. The Clubs would begin as a monthly occurrence and scale up as the Walking Group grows in popularity.

The Trousdale has been hosting monthly social mixers for its residents, prospective residents and the community at large. There is also current considerations of integrating more plant-based options at the Trousdale, like a salad bar during lunch and dinner.

1.7

Health & Fitness Center

Increase visibility and membership to serve more of the community.

The Fitness Center (FC) is currently in the process of revamping its marketing efforts, program offerings and community outreach activities. As noted in sections 1.2 and 1.3, the Fitness Center/The Trousdale are coordinating Walking Clubs with The Trousdale, and have launched monthly health and wellness workshops for its members that will also be open to the broader community.

Earlier this month, the FC partnered with The Villages of San Mateo County, a non-profit membership organization that helps older adults live in their homes independently, connect with their community, and age with dignity and grace, to lead a discussion on "aging in place".

At the beginning of the summer, district staff attended the San Mateo Journal Senior Showcase at the San Mateo County Fair and received FC leads. As a result, FC staff will participate in the next Senior Showcase on September 22, 2023.

As of this month, the insurance programs are active and have already generated a new member with three additional new members coming before the month ends.

Read the Fitness Center's FY 2022-23 Quarter 4 report, by [clicking here](#).

2.1

allcove™

Launch allcove San Mateo Youth Drop-In Center by Fall of 2023. Focus on attracting clients, quality care, service integration, and a financial sustainability model.

During the month of July, a delegation from PHCD traveled to Redondo Beach, CA, to visit allcove™ Beach Cities. PHCD CEO Ana M. Pulido and PHCD CFO Vickie Yee were joined by Director of Youth Behavioral Health Programs Eddie Flores and Youth Outreach Specialist Jackie Almes. Staff learned important allcove™ model implementation strategies from the staff at Beach Cities Health District, the lead agency for allcove™ Beach Cities.

This site visit allowed staff to see first-hand the operations of the center, ask questions, and receive information and resources in support of the opening of allcove™ San Mateo later this winter. Some of the key lessons captured from the site visit are as follows:

Floorplan Layout and Facilities

- Develop “the cove” as its own service stream separated area for youth to feel supported and amongst peers.
- Include unique areas to address diverse stakeholder needs (parent waiting area, quiet/sensory space, game room).
- Signage, wayfinding and addressing physical areas to ensure safety of the space and confidentiality of youth.

Staffing: Roles & Responsibilities of Staff

- Use a shared model of responsibilities amongst peers.
- Culture is critical to success and attracting and bringing in youth.
- A significant emphasis on centralizing the clinical director role to provide clinical support, supervision of peer-support specialist and ongoing professional development opportunities for staff.
- Support staffing needs by engaging other youth-focused employer partners (AmeriCorps, volunteers, etc.) for volunteer opportunities.
- Work with universities for recruitment.

Flexibility, Adaptability, and Scalability of allcove™ Model

- Scale services and operational hours according to scope and need. As the demand increases, scale up services. (Ex: 5 days, 1pm-7pm)

Recruitment/Outreach

- Increase # of tours in the initial opening period and have a set group dedicated to it.
- Work with uninsured, middle schools, colleges, and hospitals for referral system.

In August, staff launched the inaugural meeting of the allcove™ San Mateo Community Consortium. This consortium will provide space for discussion and feedback between business, education, government, and non-profit leaders throughout San Mateo County who are committed to elevate the needs and access to mental health for youth and young adults in our county. The community consortium is a formal and strategic partnership

comprised of individuals who have a vested interest in supporting the mental health and well-being of young people in our local community. This consortium will serve as an advisory body and not a governance body. They will provide advice, expertise, and support to the local allcove™ San Mateo center. The community consortium forms a collaborative platform that comes together to achieve common goals and objectives.

In addition, the community consortium will work with our Peninsula Health Care District Board of Directors and Youth Advisory Group (YAG) to provide guidance on outreach and partnership strategies and financial sustainability plans.

Below is a list of the current membership of the Community Consortium:

Community Consortium Launching August 2023

Name	Organization
Maurice Goodman	Vice Mayor, Millbrae
Henry Sanchez	UCSD/PHCD Board Member
Andrea Vizenor	College of San Mateo; Executive Director of Partnership, Initiatives and Workforce
Christine Z.	YAG Member – High School Senior
Jorge A.	YAG Member – Community College Student
Frieda Edgette	Private Youth Consultant/SMC BHRS Commissioner
Martha Bastarrachea	CASA San Mateo County Program Director and Sobrato Center for Non-Profits
Mary McGrath	San Mateo County Office of Education
Daniela Velasquez	Boys and Girls Club of The Peninsula
Kate Hiester	San Mateo County Director – FLY (Fresh Lifelines for Youth)

allcove

** Supervisor David Canepa (San Mateo County District 1) Advisory Board Member



This month as part of the Children and Youth Behavioral Health Initiative (CYBHI), the Mental Health Services Oversight and Accountability Commission, on behalf of the California Department of Health Care Services (DHCS) has released a Request for Application (RFA) seeking applications to scale youth drop-in centers or other youth-driven programs that provide mental health and wellness services to children, youth, parents, and caregivers in California with a specific focus on children and youth from African Americans, Asians and Pacific Islanders, Latinos, LGBTQIA+, Native Americans communities (California Reducing Disparities Project). Up to \$50,000,000 in total is available for grants.

CYBHI is a multi-year, multi-department package of investments that reimagines the systems that support behavioral health (BH) and wellness for all California’s children, youth, and their families. Efforts focus on promoting social and emotional well-being, preventing behavioral health challenges, and providing equitable, appropriate, timely, and accessible services for emerging and existing BH needs for children and youth ages 0-25.

Beginning in Fiscal Year (FY) 2022-2023, through six competitive grant funding rounds, DHCS intends to award grants, totaling approximately \$429 million. This RFA is Grant Round 4, out of the six competitive funding rounds.

PHCD Staff will be applying for their track 2A- Implementation Expansion – allcove™ Youth-Drop-In Center. This track will award two-year grants in the amount of \$1M. The application is due in mid-September. Staff will be keeping the Board apprised of any new developments as this moves forward.

2.2

Youth Mental Health Program

Collaborate with the County Office of Education, County Health, and others to develop a countywide Youth Mental Health Strategic Plan.

PHCD Director of Youth Behavioral Health Programs Eddie Flores attended the inaugural meeting of the Standing with Youth: Blueprint for School and Transition-Age Youth Well-Being Steering Committee, hosted by the San Mateo County Office of Education. The work of this committee will focus on developing a countywide youth mental health strategic plan and identifying gaps in services, as well as resources and opportunities. Staff will update the Board as this work moves forward.

In developing the plan, the core leadership team in which PHCD is represented along with the Steering Committee, will employ a holistic approach that aligns strategies, prioritizes collaboration, and embraces accountability to achieve equity.

Steering Committee

The Steering Committee will offer strategic oversight and input on the development of the plan of action. The committee membership includes representatives of the Board of Supervisors, San Mateo County Office of Education, San Mateo County Health, Health Plan of San Mateo, health care districts, community non-profits, philanthropic organizations, as well as youth and parent leaders.

Work Groups

The purpose of the work groups is to assess the current landscape, identify gaps, and make recommendations for strategies to be included in a county-wide strategic action plan to improve behavioral health and well-being for school-aged and transition-aged youth. Four work groups of cross-sector participants will be convened between September 2023 and May 2024 with each group focusing on a particular age group.

Timeline

June-July 2023	Core Team/Steering Committee launch monthly meetings; Work group recruitment.
August 2023	Inventory and analyze available data and reports and identify gaps.
September 2023 – May 2024	Four work groups launch to assess the current landscape and propose population-related elements for a plan of action.
October – February 2024	Listening sessions with youth and parents and grass-roots stakeholders to inform the action plan.
May 2024	Plan of Action for review and adoption.

2.3

Care Solace

Effectively promote and review the impact of the Care Solace Program.

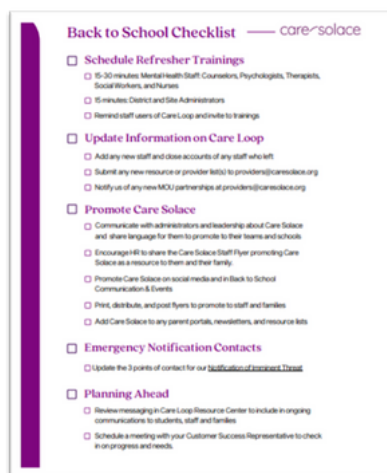
As we begin another school year, our partner, Care Solace, has added new back-to-school messaging via its online portal, which is available on the Resource Center page at the [website](#). This messaging is intended to serve as a reminder to students, staff, and families of the availability of mental health services & support, provided in partnership with the District.

PHCD staff wants our sponsored school districts and staff to be prepared for the new school year. To ensure everyone is fully up to speed, we are coordinating with local Care Solace team to schedule new Fall refreshers and trainings for school staff and administration.

As part of the final year of our grant partnership with the San Mateo County Office of Education, PHCD staff continues to collaborate and support the San Bruno Park, Hillsborough, San Mateo-Foster City, Burlingame, and Millbrae elementary school districts.

Newly revamped flyers will be shared with our school district partners, including best practices for kicking off the school year as well as a new poster for school sites to use. The poster is aimed to spread mental health awareness and direct students to resources on campus and in their community.

PHCD will be printing and sharing these materials for distribution at their school sites and other health-focused events and convenings.



2.4

Mental Health Events

Attend youth-related community events representing allcove PHCD, and host a youth engagement event per fiscal quarter at allcove San Mateo (once opened)

This past month PHCD Youth Outreach Specialist Jackie Almes and Youth Advisor Christine Z. tabled at Edgewood's *Wellness Starts with You* event. The event was filled with resource tables and activities for youth and older adults. The event served as a great opportunity to network with other organizations and spread the word about allcove San Mateo. Many older adults expressed excitement when learning about the upcoming center and had youth in mind that they would like to refer to allcove™.



In addition to the Edgewood’s event, Jackie attended San Mateo County’s BHRS Youth Mental Health Pathways Work Session, which focused on how to help families and youth navigate the mental health system and any potential programs that could help. It was a productive brainstorming session with parents, youth and other non-profit organizations.

2.5

Youth Advisory Group

Support the recruitment and continuation of the YAG with up to 18 members and include more diverse representation of youth.

This past month, we held our first YAG meeting with the new cohort. This cohort consists of a total of 19 members who are all passionate about mental health and the work the District is doing with allcove.

The 19 members include six continuing youth, and 13 newly accepted members ranging in ages 14-23. There are 10 females, 5 males, 1 trans, 3 non-binary youth that represent public, private, parochial high schools, as well as Community College, University, and full-time working youth.

In the first meeting, the YAG went over a few important items, including paint swatches and days/hours of operation. The new members were very engaged and intentional with their feedback for both discussions. This new cohort is eager to start the proposed work and will be a very involved youth group. For the upcoming month, the YAG will be focused on the final touches of allcove and planning for our grand opening.

During the visit to allcove Beach Cities, the YAG Specialist was able to observe one of their YAG meetings. Insightful feedback was gathered from the youth, which our YAG may be able to implement.

2.6

Senior Mental Health

Research and assess senior mental health needs.

In addition to the District joining the San Mateo County Commission of Aging and anticipating the San Mateo County Health Needs Assessment report, as described in section 1.2, CEO Pulido has been in discussion with the Trousdale about conducting a mental health survey with its residents and their families.

3.1

Dental Health

Review and revise the District's financial model and financial commitment to and with Sonrisas Dental Health.

Over the last couple of months, CEO Pulido and Sonrisas CEO Carillo Fecher met to discuss the exploration of Sonrisas becoming a Federally Qualified Health Center (FQHC). It was determined that the first steps to exploring this possibility is assembling a task force to review compliance requirements by the federal government for FQHC, and to engage local partners and healthcare leaders to expand FQHC contract opportunities. Inclusively, Sonrisas hired two consultants with extensive FQHC and dental experience to join the task force. The first meeting will be on August 23, 2023.

3.2

Dental Health

Provide access to oral health care and education for PHCD residents.

Last fiscal year, Sonrisas Dental Health increased the number of schools and partners for screening events. They screened 3,000 children, exceeding the original targeted plan for screening 2,000 children.

The Outreach Team, led by Dr. Bonnie Jue will continue to provide dental screenings at eleven schools in three school districts. The schools include: Allen Elementary and Preschool, Belle Air Elementary and Preschool, Beresford Elementary, Fiesta Gardens International School, Laurel Elementary, LEAD Child Development Center, Lomita Park Elementary, Portola Elementary, Rollingwood Preschool, Sunnybrae Elementary, and Turnbull Child Development Center.

Sonrisas has expanded its Outreach and Education Program for Seniors/Older Adults to include oral health education presentations (both in-person and virtual) and on-site dental screenings. Sonrisas plans to include The Trousdale as part of its outreach and will co-host a oral health seminar in September at The Trousdale.

Read Sonrisas FY 2022-23 Quarter 4, by [clicking here](#).



4.1

Peninsula Wellness Community

Define the community hub's programs, services, and financial sustainability models.

The HUB Development Leadership team has been meeting bi-weekly since July to review research, identify health needs, address gaps, list priorities, and define the District's perspective on an operational model and target audience.

The team explored an Empowering Health Hub model, Community Wellness Hub model, and Concierge Health Hub model. You can read about the different models by clicking [here](#).

The different Hub models were also presented to the Strategic Direction Committee to solicit feedback and input. Additional time will be spent at the next Strategic Direction Committee meeting.

4.2

Grants Program

Review and analyze the entire grants program and its alignment to our strategy, and provide a recommendation for the program's future.

The Community Health Investment Committee was held on August 7, 2023. The committee welcomed four new members, reviewed the committee's charge and opted to expand the priority funding areas to include education, nutrition, and health care equity.

The committee proposed increasing the maximum award amount from \$50,000 to \$60,000 and explored the possibility of allowing organizations who have received awards for over 5 years to apply for two-year grants, rather than one-year. Additionally, the committee expressed an interest in reallocating the Healthcare Workforce Tuition Assistance program budget to the Community Grants program since it has not been used in recent years.

The committee also identified future data points that would be helpful to guide grant awards such as, health service access points, average household income, mortality rates and its causes.

4.3

The Trousdale Assisted Living

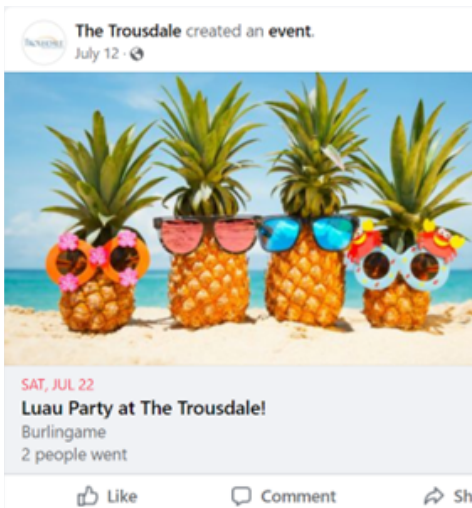
Serve as many residents as possible in need of assisted living care by maximizing occupancy.

The Trousdale continues to advertise on social media, via mailers, and in the San Mateo Daily Journal. The Palo Alto Daily did not produce any leads; therefore, ads will start running in the Almanac this month.

The Trousdale hosts monthly socials for current and prospective residents, and guided 40 tours from July to August.

Although there were two new move-ins since last month, the occupancy rate remains at 87% since two residents passed away.

Read the Trousdale's FY2022-23 Quarter 4 report, by [clicking here](#).



Events, Announcements & Recommended Reading

Events & Announcements

This year, Sonrisas is honoring Cheryl Fama at their annual Visions of Valencia fundraising event. The fundraiser will be on September 16, 2023 from 5:30pm - 8:30pm at the Half Moon Bay Library. If any board member would like to attend, please contact Voula Theodoropoulos to register. For more information, [click here](#).

We are one month away from September Suicide Prevention Month, in addition to Recovery Happens Month! San Mateo County will be joining statewide and nationwide efforts for the following Suicide Prevention Month (SPM) observances.

- Suicide Prevention Month (September)
- National Suicide Prevention Week (September 10-16)
- World Suicide Prevention Day (September 10)

The 2023 SPM statewide theme is “Share Hope Together”. The act of sharing, whether that be sharing hope, stories, time, resources, or experiences, can serve as a powerful tool in suicide prevention. For the latest updates on free events and resources, you can visit smchealth.org/SPM. To help spread this message of hope, you can [share this flyer](#) and email to your clients/consumers, colleagues, friends, family and community! If you or someone you know is struggling or in crisis, contact our 24/7 CRISIS hotlines:

Call 650-579-0350 or 988
Text “Bay” to 741-741 or 988
Visit SanMateoCrisis.org

Recommended Reading

Please note that any of the documents provided via the links below can be made available to the Board via hardcopy. Please request from staff.

MHSOAC Round 4 RFA Funding Announcement:

<https://mhsoac.ca.gov/connect/grant-funding-opportunities/cybhi-round-4-youth-driven-programs-request-for-application-001/>

Request for Application Documents (Click Link to Download):

[CYBHI Round 4: Youth Driven Programs Request for Application 001](#)
[Attachment 5 – Budget Worksheet Youth-Driven Programs](#)



CITY OF SAN MATEO
PUBLIC WORKS DEPARTMENT

RECEIVED

AUG 08 2023
330 W. 20th Avenue
San Mateo, CA 94403
www.cityofsanmateo.org
BY: *[Signature]* (650) 522-7300

July 31, 2023

Dear Property Owner:

This letter is to inform you about the City's proposed Community Flood and Storm Protection Fee ("Stormwater Fee") that would help pay for critical flood protection services and stormwater infrastructure. The City is asking property owners whether they approve of establishing a dedicated and reliable funding source to support upgrading aging infrastructure, providing enhanced flood protection services, implementing improved maintenance, and cleaning stormwater to protect our creeks and the San Francisco Bay.

Flood protection is essential to ensure the safety and well-being of residents and property in San Mateo. A robust stormwater system – with the capacity to reliably and safely move stormwater away from developed areas and into downstream waterways or storage facilities – is necessary to protect the entire community.

The City currently relies on its General Fund to pay for flood protection and stormwater infrastructure. This is the same fund that helps pay for public safety, repairing roads, and improving parks. Unlike with sanitary sewer or trash/recyclables for which property owners pay dedicated fees for collecting and managing those waste streams, there is no secure, dedicated funding for the City to safely manage stormwater runoff. Given the numerous demands on the General Fund, there is insufficient existing funding to improve the City's aging and often undersized infrastructure to properly manage stormwater and reduce the risk of flooding.

Much of the City's stormwater system is over 50 years old and beyond its useful life, increasing the likelihood of critical infrastructure failures. Every year, the City spends \$3.2 million just to maintain basic operations. However, this level of funding is not enough for upgrading and improving infrastructure, with an additional \$5.8 million needed annually to expand the stormwater system's capacity to provide better flood protection for residents and property owners, including for dredging the Marina Lagoon, a critical flood control structure for the City.

The proposed Community Flood and Storm Protection Fee amount would vary depending on what type of property you own, with details included in the pages that follow. Most single-family residential parcels will be asked to pay about \$8 per month, or \$96 per year. Multi-family residential, commercial, and other types of parcels will be asked to pay their fair share as well.

I encourage you to read the important information in this packet and get involved in the process. On October 16, 2023, the City Council will conduct a public hearing, at which time the City Council will consider all written protests against the proposed fee. If there is a determination that a majority protest does not exist, the City Council will then consider initiating the property-owner balloting process for the fee. Additional information, including details on past and upcoming community meetings related to the Community Flood and Storm Protection Fee, can be found on the City's website at www.cityofsanmateo.org/stormwater.

If you have any questions, feel free to contact us at (650) 522-7300 or publicworks@cityofsanmateo.org.

Sincerely,

Matthew Fabry

Matthew Fabry, Acting Public Works Director
City of San Mateo Public Works Department



Notice of Public Hearing Stormwater Fee

PUBLIC HEARING

Notice is hereby given that the City Council will hold a public hearing to consider proposing a Community Flood and Storm Protection Fee ("Stormwater Fee") for community flood and storm protection services to properties within the City of San Mateo.

The Public Hearing has been scheduled for:

A meeting beginning at 7:00 p.m. on October 16, 2023 in the City Council Chambers located at 330 W 20th Avenue, San Mateo, California 94403. Information on how to observe the meeting and offer public comment electronically or telephonically will be included in the meeting agenda.

At this public hearing, the City Council will determine whether a majority protests exists against the proposed Stormwater Fee and hear all persons interested in the matter. If a majority protest does not exist, the City Council will then consider whether to proceed with the balloting for the proposed Stormwater Fee. All interested parties are invited to participate in the meeting electronically or by teleconference. The public hearing will be held in accordance with Article XIII D of the California Constitution (Proposition 218).

Any owner or tenant of a parcel of real property subject to the proposed Stormwater Fee may object to the proposed fee by filing with the City Clerk, at or before the time of the hearing, a written protest. To be counted, a protest must be submitted in writing, clearly state opposition to the proposed fee, identify the property by address or assessor's parcel number, identify the property owner or tenant, and include the original signature of the property owner or tenant. Only one written protest per parcel will be counted.

The mailing address for a written protest is as follows: Stormwater Fee Protest, c/o City Clerk, 330 W 20th Avenue, San Mateo, California 94403. The property owner may also be heard on the matter by providing testimony during the public hearing; however, oral comments during the hearing will not qualify as a protest unless accompanied by a written protest. Protests which are mailed to the City Clerk must arrive prior to 4:30 pm on October 16, 2023 to be counted. Protests submitted via e-mail, facsimile, or other electronic means will not be counted.

If the City Clerk does not receive written protests from a majority of the parcels subject to the proposed Stormwater Fee before the close of the public testimony portion of the public hearing, the City Council may authorize a mail ballot proceeding on the question of whether to approve the fee. No more than one written protest per parcel will be counted in calculating the number of protests. If authorized by the City Council, ballots will be mailed to all property owners whose parcels are subject to the fee.

The Stormwater Program would be managed by the City of San Mateo, and the proposed Stormwater Fee would be collected and used strictly for the stormwater services as summarized below.

OVERVIEW OF PROPOSED STORMWATER FEE

Reason for the Proposed Stormwater Fee.

The lack of a dedicated, secure funding source for the stormwater system has resulted in aging, over-capacity infrastructure assets due to deferred capital improvement projects that are essential for reliable flood protection. Moreover, current funding does not generate enough revenue to pay for the necessary operations, maintenance, and regulatory requirements required to prevent flooding, proactively service the system, and ensuring that stormwater flowing to local creeks, Marina Lagoon, and San Francisco Bay is clean.

In 2023, the City prepared a comprehensive Stormwater Fee Report to determine the amount of revenue needed by a new fee to fund improvements to the Stormwater program. As shown in the table below, this resulted in a rate of \$8.00 per month for a typical single-family home.

PROPOSED STORMWATER FEE RATES AND METHOD OF COLLECTION

If approved, this fee will be collected on the annual secured property tax bill. The new fee for a single-family home on a medium-sized parcel between 0.11 and 0.17 acres, which is the most common fee, is proposed to be **\$8.00 per month**. The City Council must review the rates each year to determine whether a Consumer Price Index adjustment is justified, and the maximum amount of the fee that can be charged will increase by the percentage increase in the Consumer Price Index, All Urban Consumers (“CPI-U”) for San Francisco-Oakland-Hayward, during the twelve month period ending with the preceding month of December published by the U.S. Department of Labor, Bureau of Labor Statistics. The fee amount actually charged will not increase automatically; any increase must be approved by Resolution by the City Council. The entire schedule of proposed annual fee rates is shown in the table below.

Schedule of Proposed Stormwater Fee Rates

Land Use Category		Proposed Monthly Fee FY 2024-25	
Residential *			
Small	Under 0.11 ac	\$ 5.55	per parcel
Medium	0.11 to 0.17 ac	\$ 8.00	per parcel
Large	0.18 to 0.23 ac	\$ 9.92	per parcel
Extra Large	Over 0.23 ac	\$ 11.08	per parcel
Condominium - 1 Level		\$ 5.35	per parcel
Condominium - 2+ Levels		\$ 2.71	per parcel
Non-Residential **			
Commercial / Industrial		\$ 100.50	per acre
Office / Apartment / Institutional		\$ 81.82	per acre
Institutional w/ Field		\$ 71.24	per acre
Park		\$ 5.53	per acre
Vacant (developed)		\$ 5.53	per acre
Open Space / Agricultural		not charged	

* Single-Family Residential category also includes du- tri- and four-plex units
 ** Non-SFR parcels size is calculated to a hundredth of an acre

DESCRIPTION OF PROPOSED STORMWATER PROGRAM NEEDS

Capital Improvement Projects

Capital improvement projects have been deferred due to lack of funding resulting in aging infrastructure that is beyond the end of its design life. High priority capital improvement needs include drainage channel and drainage area rehabilitation throughout the City, Citywide storm drain condition assessment and Master Plan update, and a life-cycle approach to variable Marina Lagoon projects including dredging of the channel, a feature critical to the City’s flood control system.

Operations and Maintenance

Effective operations and maintenance are critical to the City’s stormwater system. Regular operations and maintenance tasks include storm-day preparations, periodic video inspections, timely storm system repairs, Marina Lagoon pump system maintenance, as well as ensuring green infrastructure facilities such as trash capture devices are working properly. All of these tasks are necessary to maximize the useful life of essential infrastructure and minimize the risk of flooding during storms. The City has identified additional operations and maintenance needs necessary to protect the City from



flooding and provide mitigation and removal of trash and pollution. The proposed fee will allow the City to perform the needed maintenance and inspection activities required to address these needs more frequently.

Safe, Clean, and Healthy Water

The City’s stormwater system must comply with strict State and Federal clean water standards to ensure that water discharged from the system is safe, clean and healthy in order to protect our local creeks, Marina Lagoon, and San Francisco Bay. Trash, oil, and other pollutants accumulate on our streets and sidewalks on a daily basis. Without appropriate controls, these pollutants would be swept into our creeks, Marina Lagoon, and the San Francisco Bay. Street sweeping and other actions keep our waterways clean by removing these pollutants from the water before they are released into the creeks. The City has a strong compliance program, but the current financial analysis indicates that additional funds are required to continue to address escalating regulatory requirements to meet heightened water quality standards.

Summary

The total amount to be collected by the proposed Stormwater Fee in Fiscal Year 2024-25 is about \$4.0 million. This proposed fee will greatly help to address the annual structural financial shortfall of the operations and maintenance and water quality requirements of the stormwater system and allow the City to address its most pressing and overdue capital improvement needs. Under the current proposal, the City’s current funding of the Stormwater System by the General Fund would continue and revenues from the proposed Stormwater Fee would provide funding for necessary additional operations and maintenance needs, and Capital Improvement needs including Marina Lagoon projects critical to the proper functioning of the City’s flood control system. A summary table showing a financial projection for fee revenues and possible expenditures based on known variables is shown below. Revenue and expenditure scenarios based on known project variables specific to Marina Lagoon is detailed further in the City’s Stormwater Fee Report.

Needs Summary and Financial Scenarios

Estimated FY 24 Needs		<i>in thousands</i>		
		Scenario 1	Scenario 2	Scenario 3
Baseline Costs	\$ 3,197	\$ -	\$ -	\$ -
Additional Needs	663	663	663	663
Subtotal Operating Costs	\$ 3,860	\$ 663	\$ 663	\$ 663
Marina Lagoon Dredging	2,016	2,016	1,512	1,008
Capital Improvement Program*				
Tier 1: High Priority Projects	1,622	1,353	1,622	1,622
Tier 2: First Lagoon Dredging	436	-	235	436
Tier 3: Medium- and High-Priority Projects	1,070	-	-	303
TOTAL REVENUE Requirement	\$ 9,004	\$ 4,032	\$ 4,032	\$ 4,032
<i>* CIP is amortized over 30 years</i>			Funded from other sources	
			Deferred Funding	
			Partially Deferred Funding	

ADMINISTRATION OF STORMWATER FEE

How the Fee Is Calculated. The proposed Stormwater Fee is based on the quantity of rain water runoff produced by each parcel or category of parcel. This runoff is based upon the proportional impervious area (e.g. roof tops and pavements) on each category of parcel. A copy of the full Stormwater Fee Study can be found on the City’s website at www.cityofsanmateo.org/stormwater.

Properties Subject to the Fee. All properties are subject to the fee except for undisturbed open space, agricultural land, and other undeveloped parcels that do not include measurable impervious area.

Annual Inflation Adjustment. In order to offset the effects of inflation on labor and material costs, the maximum rate that can be charged for the proposed fee is subject to an annual increase based on the change in the Consumer Price Index but will be limited to a maximum of 3% in any single year. Any change in the CPI in excess of 3% shall be cumulatively reserved as the “Unused CPI” and shall be used to increase the maximum authorized rate in years in which the CPI is less than 3%. The maximum authorized rate is equal to the maximum rate in the first fiscal year the Fee was approved adjusted annually by the lower of either 3% or the change in the CPI plus any Unused CPI as described above.

Accountability and Oversight Provision. The proposed Community Flood & Storm Protection Fee revenues will be collected and deposited into a separate account that can only be used for specified storm protection projects, capital improvements, maintenance, operations, and regulatory activities. The proposed Community Flood and Storm Protection Fee is a property-related utility fee as defined in Proposition 218, similar to water, sewer, and garbage utility fees. Proposition 218 ensures that costs are apportioned to each property in a fair and equitable manner. The funds generated from the proposed fees cannot be used for general City purposes – they can only be used for stormwater services – and the revenues cannot exceed the cost of providing stormwater services.

COMMUNITY MEETINGS

The City Council will hold a public hearing on October 16, 2023 and has held several past public meetings on the proposed Storm Water fee. To review past meeting materials visit www.cityofsanmateo.org/stormwater.

