



SPECIAL BOARD OF DIRECTORS MEETING MINUTES Monday, March 4, 2024 1819 Trousdale Dr. Burlingame, Ca 94010 (Classroom)		
<u>Directors Present</u> Chairman Cappel Vice-Chairman Pagliaro Secretary Zell Director Navarro Director Sanchez	<u>Directors Absent</u>	<u>Also, Present</u>

1. Call to Order and Roll Call: Chairman Cappel called the meeting to order at 6:00 p.m. Roll call attendance was taken. A quorum was present.

2. Public Comment on Non-Agenda Items: No public comments were offered.

3. New Business:

- a. Adopt Modifications to Employee Handbook: CEO, Ana M. Pulido

CEO Pulido stated that since the launch of allcove, the District has been considering the need to change the District's overtime payment structure to allow for more flexibility in scheduling due to allcove's operating hours. She noted that the District currently adheres to California Law but, as a special District, has the ability to modify overtime policies under the Fair Labor Standards Act. Discussions with impacted staff were held, and the recommended change received support from all parties affected.

Chairman Cappel asked Counsel Hudak if he had a chance to look at the changes.

Counsel Hudak stated that he looked at it and was comfortable with the changes.

Motion to Approve Modifications to Employee Handbook

Motion: By Director Sanchez; Director Navarro

Vote: Ayes – Cappel, Pagliaro, Navarro, Sanchez

Noes: 0

Abstain: 1-Zell

Motion Passed: 4/0/1

4. Adjourn: 6:07 pm

Written by: Voula Theodoropoulos

Approved by

Lawrence W. Cappel, Board Chair