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**PUBLIC NOTICE**  
**BOARD OF DIRECTORS**  
**SPECIAL CLOSED SESSION MEETING**  
**Thursday, January 23, 2025 5:30 pm**  
**1819 Trousdale Dr., Burlingame**

**A G E N D A**

- 1. CALL TO ORDER & ROLL CALL:** Chair Cappel
- 2. ORAL COMMUNICATIONS:** *At this time, any person may speak on any items not on the agenda and any other matter within the jurisdiction of the District. Speakers are customarily limited to three minutes. If you cannot attend the meeting, but would like to offer comments, please email your comments to [ana.pulido@peninsulahealthcaredistrict.org](mailto:ana.pulido@peninsulahealthcaredistrict.org) and they will be read into the record.*
- 3. CLOSED SESSION:**
  - A. Pursuant to Government Code Section 54956.9(a):** Conference With Legal Counsel Re: Pending Litigation (Four Items) Peninsula Health Care District v. S. J. Amoroso Construction Co., San Mateo Superior Court Action No. 23-CIV-00568 With Vice Chairman Pagliaro
  - B. Pursuant to Health and Safety Code Section 32106:** Discussion Involving Trade Secrets Relative to Facilities and Services Concerning Sonrisas with Counsel Hudak
- 4. Report Out:** Open Session Meeting on January 23, 2025 at 6:30 pm
- 5. ADJOURNMENT:**

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**PUBLIC MEETING OF THE  
BOARD OF DIRECTORS  
6:30 PM, Thursday, January 23, 2025  
PHCD Classroom, 1819 Trousdale, Burlingame, 94010**

**AGENDA**

**1. Call to Order and Roll Call**

**2. Public Comment on Non-Agenda Items**

*At this time, any person in the audience may speak on any items not on the agenda and any other matter within the jurisdiction of the District. Speakers are customarily limited to three minutes. If you cannot attend the meeting, but would like to offer comments, please email your comments to [Voula.theodoropoulos@peninsulahealthcaredistrict.org](mailto:Voula.theodoropoulos@peninsulahealthcaredistrict.org) or visit our website <https://www.peninsulahealthcaredistrict.org/public-comment-form>, and your comments will be read into the record. Public comments will be taken for each agenda item prior to the Board's consideration on that item.*

**3. Report Out From Closed Session: 1/23/2025: Chairman Cappel**

**4. Consent Calendar: ACTION**

- |   |           |
|---|-----------|
| a. Board Meeting Minutes – December 12, 2024                  | Pg. 1-9   |
| b. Finance Meeting Minutes – November 12, 2024                | Pg. 10-13 |
| c. SDOC Meeting Minutes – November 6, 2024                    | Pg. 14-22 |
| d. Checking Account Transactions – November and December 2024 | Pg. 23-28 |
| e. Treasurer's Report – November and December 2024            | Pg. 29-30 |
| f. Q2 FY 2024-2025 Unaudited Financials                       | Pg. 31-36 |
| g. Q2 FY 2024-2025 Investment Report                          | Pg. 37-39 |
| h. 2025 Finance Committee Charge                              | Pg. 40    |
| i. 2025 Strategic Direction Oversight Committee Charge        | Pg. 41    |
| j. Recommended Increase to Health & Fitness Center Budget     | Pg. 42    |
| k. 2025 Updated Board Meeting Calendar                        | Pg. 43    |

**5. Business:**

- |  |           |
|--|-----------|
| a. <b>San Mateo County Baby Bonus:</b> Kitty Lopez, Executive Director of First 5 San Mateo County | Pg. 44-73 |
| b. <b>Emergency Preparedness Nonprofit Stipend Proposal:</b> Georgia Farooq, Executive             | Pg. 74-80 |

Director, Thrive Alliance

- c. **Steady Steps Pilot Program Report:** Richard Bergstrom, Director, PHCD Health and Fitness Center Pg. 81-111
- d. **Elect Board Officers:** Lawrence W. Cappel, Board Chairman, PHCD
- e. **Board Committee Officer Assignments:** Lawrence W. Cappel, Board Chairman, PHCD

**6. Reports:**

- a. **Board Chair and Director Reports**
  - Strategic Direction Oversight –Meeting 1/8**
  - Finance – Meeting 1/14**

**7. Adjourn:**

*Any writings or documents provided to a majority of the Board of Directors regarding any item on this agenda will be made available for public inspection at the District office, 1819 Trousdale, Burlingame during normal business hours. Please call 650-697-6900 to arrange an appointment.*

*If you are an individual with a disability and need an accommodation to participate in this meeting, please contact Peninsula Health Care District at least 48-hrs in advance at 650-697-6900.*