



BOARD FINANCE COMMITTEE

Tuesday, January 14, 2025

4:00 pm – 5:30 pm

In-person: PHCD Health & Fitness Center – 1875 Trousdale Dr., Burlingame, CA 94403

Members of the Public may Join Virtually: <https://us02web.zoom.us/j/85466393849>

Meeting ID: 854 6639 3849 - **By Phone:** +1 253 215 8782; +1 267 831 0333

A G E N D A

1. **Call to Order & Roll Call**

2. **Approval of Minutes:**
 - November 12, 2024 Minutes p. 1

3. **Committee Charge and Policy Annual Review – CEO Pulido & CFO Yee:**
 - Finance Committee Charge and Members p.5
 - Proposed Change
 - Member Term Extensions, if any
 - Statement of Investment Policy p.6
 - Q&A
 - Action, if any

4. **PHCD Health & Fitness Center Deep-Dive Session – Richard Bergstrom, Fitness Center Director**
 - Report & Presentation p. 14
 - Performance & Service Overview
 - Budget & Outlook
 - Future Program Development
 - Q&A
 - **Action, if any**

5. **Tour of the Health & Fitness Center** led by Richard Bergstrom, Fitness Center Director

6. **New Meeting Schedule Proposal – CEO Pulido & CFO Yee** p. 31

7. **Future agenda items:**
 - FY 25-26 Draft Budget

8. **Adjournment**